

**COMMUNITY RELATIONS**  
**SOLICITATION OF FUNDS FROM AND BY STUDENTS**

All selling or soliciting activities must be approved at least 30 days before the activity. If the event involves a contract with a commercial vendor, the contract shall be reviewed by the Superintendent or designee.

In order to minimize interruptions to regularly scheduled instruction, staff shall limit fund-raising activities to appropriate time periods designated by the principal.

The principal or designee shall ensure that letters are sent to parents/ guardians regarding all fund-raising activities.

The number of fund raisers shall be at the discretion of the site principal as long as there is no interference with academics or community relations.

All fund-raising activities must be concluded within the duration of twenty-one (21) school days unless special provisions are made with the Superintendent or designee.

Individual awards or other incentives which identify donors/participants shall not be used.

In keeping with the concept that school-sponsored activities should raise social awareness as well as funds, it is recommended at least one of each school's yearly fund raisers shall be held for the benefit of a worthwhile humanitarian cause rather than to finance school trips or equipment.

No student shall be required to raise a specified amount of money in order to participate in an activity sponsored by a school-related organization.

Students making solicitations on behalf of the school or for school-related projects are expected to be courteous and respectful towards all individuals and businesses, whatever the outcome of the solicitation maybe.

**Door-to-Door Sales**

The California Code of Regulations, Title 8, 11706 allows minors under 16 to engage in door-to-door sales only under the following conditions:

1. The minors must work in pairs, as a team, on the same or opposite sides of the street.
2. The minors must be supervised by an adult, with one adult for every crew of ten or fewer minors.
3. The minors must be within the sight or sound of their adult supervisor at least once every 15 minutes.
4. The minors must be returned to their respective homes or meeting places after each day's work.

Letters sent to parents/guardians regarding such activities may include the following additional suggestions:

1. Students should not be out after dark selling or soliciting funds for school activities.
2. Students are not to sell or solicit funds outside their immediate neighborhood.

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Students in grades Kindergarten through three shall not be involved in any door-to-door sales or solicitations.

Students shall have some form of identification (name tag - school badge - written document) that designates their school and/or activity and distribute this identification to all potential donors.

(NOTATION - AB 520 - Ch. 116, Statutes of 1990 - amended revenue and Taxation Code 6361 to specify that sales conducted by groups sponsored or affiliated with a public school are exempt from California State sales tax when these sales are made on an irregular or intermittent basis associated with a particular event and the profits from these sales are used exclusively to further the group's purposes.)

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