

# Black Oak Mine Unified School District

## Agenda

### Regular Meeting of the Board of Trustees



Regular Meeting

6540 Wentworth Springs Road, Georgetown, CA 95634

Thursday, February 13, 2020

07:00 PM

## Need the Complete Board Packet?

Scan the image below with a smartphone to access the complete board packet including all the attachments.



The Board of Trustees has a regularly scheduled meeting on the second Thursday of the month, with the exception of holidays and school vacations.

Special Board Meetings are scheduled as needed. Check the Calendar on the website, or call the District Office at 333-8300 to confirm meeting dates and times. All meetings take place at the District Office, located at 6540 Wentworth Springs Road in Georgetown. All regular meeting agendas are posted at least 72 hours before each meeting on the bulletin board at the front of the District Office, at school sites and glass window of the school office, and on this website. Special board meeting agendas are posted at least 24 hours in advance.

The agenda, meeting notice and agenda packet for board meetings can be made available by request in a format appropriate for a person with a disability. If you are attending a meeting and are an individual with a disability who needs a special accommodation to participate, please call 333-8300 at least 48 hours in advance. Accommodations may include, but are not limited to interpreters, parking, and accessible seating.

## Details

**Board Members:** Ronnie Ebitson  
Bill Drescher  
Darcy Knight  
Joe Scroggins  
Jeff Burch

**Other Attendees:** Jeremy Meyers

## **1. 6:30 pm - CALL TO ORDER**

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### **1.1 Public Comment on Closed Session Items**

## **2. 6:30 pm - CONVENE TO CLOSED SESSION**

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### **2.1 Personnel Matter - Reduction in Certificated Staff Due to Reduction or Elimination of particular Kinds of Service**

### **2.2 Personnel Matter - Classified Employee Retirement**

### **2.3 Personnel Matter - Classified Employment Resignation**

### **2.4 Classified Personnel Action - Employment of 2 Hour Van Driver**

### **2.5 Pending Claim - Student #500532 vs. the Black Oak Mine Unified School District**

### **2.6 Negotiations**

Conference with Jeremy Meyers and Shelly King, District Labor Negotiators, Regarding Labor Negotiations with the Black Oak Mine Teachers Association and the California School Employees Association, Gold Chain Chapter #660.

### **2.7 Superintendent's Evaluation**

## **3. 7:00 pm - RECONVENE OPEN SESSION**

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### **3.1 Roll Call**

### **3.2 Pledge of Allegiance**

### **3.3 Disclosure of Action taken, if any, in Closed Session**

### **3.4 ACTION: Adoption of the Agenda**

The Board may act upon an item of business not appearing on the posted agenda if, first, the Board publicly identifies the item, and second, one of the following occurs:

- 1) The Board, by majority vote of the full Board, decides that an emergency exists, as defined in Govt. Code Section 54956.5;
- 2) Upon a decision by a 2/3 vote of the Board members present at the meeting, or if less than 2/3 of the Board members are present, a unanimous vote of those present decides, that there is a need to act immediately and that the need to take action came to the District's attention after the agenda was posted; or
- 3) The item was on the agenda of a prior meeting of the Board occurring not more than five calendar days prior to the date of this meeting, and at the prior meeting the item was continued to this meeting.

## **4. BOARD RECOGNITIONS**

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### **4.1 Excellence in Education**

## **5. REPORTS**

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## 5.1 Black Oak Mine Teachers Association

## 5.2 California School Employees Association

## 5.3 Student Representative Report

## 5.4 Facilities, Maintenance, Operations, and Transportation

## 5.5 Site Administrators

## 5.6 Superintendent

# 6. COMMUNICATIONS

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## 6.1 Written

## 6.2 Public Comment

Members of the public may address the Board on any items of interest to the public that are within the subject matter jurisdiction of the Board, but are not on the agenda or are on the consent agenda. Each person who addresses the Board must first be recognized by the presiding officer and then give his/her name. Comments must be directed to the Board as a whole and not to individual members or District employees. Individual speakers will be allowed three (3) minutes to address the Board. However, the Board shall not act upon, respond to, or comment on the merits of any item presented during the Oral Communications, although the Board may ask clarifying questions of the presenter or refer the presenter to a District procedure if appropriate. (Government Code Sections 54954.2 and 54954.3) This is also the time to address any items on the consent agenda.

# 7. INFORMATION AND DISCUSSION

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## 7.1 Results of the El Dorado County Office of Education 2019-20 First Interim Review

**EXPLANATION:** The El Dorado County Office of Education has reviewed Black Oak Mine Unified School District's 2019-20 First Interim Report and confirmed the District's "Positive Certification" in the current and subsequent fiscal years.

**BACKGROUND:** In compliance with the provisions of Education Code Section 42130 et seq., the El Dorado County Office of Education has completed its review of our District's 2019-20 First Interim budget which was approved by the Board of Trustees at the December 17, 2020 Board meeting. This review covers the 2019-20 First Interim budget as well as the projections for 2020-21 and 2021-22. The County Office is required to issue a letter to the Governing Board by January 15, 2020, that indicates agreement (or disagreement) with the District's finding of positive, qualified or negative budget.

[D.1 First Interim Letter BOMUSD 19-20 \(FINAL\).pdf](#)

## 7.2 2020-21 Budget Assumptions

**EXPLANATION:** The Budget Assumptions are based upon the most current guidance from CDE, District input and prior year trends as well as external sources (such as SSC, EDCOE) when appropriate. These assumptions will be updated as the Governor's 2020-21 Budget Proposal is known later in January and updated as more information is published.

**BACKGROUND:** In keeping with the 2020-21 Budget Calendar timelines, the District's Chief Business Official, Sid Albaugh, developed a draft of the 2020-21 Budget Assumptions.

[A.1 Budget Assumptions 2020-21.pdf](#)

[A.2. SSCAL Dartboard Governor's Budget 1-15-20 FINAL 0.pdf](#)

### **7.3 Site Based Athletic Expenditures - Fundraising and ABS**

**EXPLANATION:** The Board of Trustees will continue discussion on the information that was requested regarding site-based athletic fundraising processes and the distribution of funds by sport, including funds raised and distributed by the Friends of Golden Sierra (FOGS).

### **7.4 American River Charter School Petition**

**EXPLANATION:** The Board of Trustees will continue discussions on the American River Charter Petition as presented.

**BACKGROUND:** The 5-year Charter Petition for the American River Charter School (ARCS) is due for renewal prior to the start of the 2020 school year. The ARCS has finalized the petition in advance of required Board action for approval. The ARCS Director, David Gleason, has provided the petition which includes the program delivery model, major accomplishments, current and planned initiatives, and school goals as outlined in the ARCS Local Control Accountability Plan for Board discussion.

[American River Charter School 2020 Charter Petition Renewal \(3\).pdf](#)

[Charter 1st Interim - 2019-20 \(1\).pdf](#)

### **7.5 CSBA Board Policy Updates**

**EXPLANATION:** The Board of Trustees will review the following CSBA updated/revised Board Policies. Links comparing the proposed policy and the current at enclosed. The left panel is the existing policy and the right panel is the recommended update from CSBA. The attached policies are the district's recommendation for revised policy.

**BACKGROUND:**

BB 9322 Agenda/Meeting Materials - Bylaw updated to reflect requirement effective January 1, 2019 that districts post a direct link on the homepage of their web site to the current board meeting agenda or to the district's agenda management platform. Bylaw also clarifies that the agenda need not provide an opportunity for public comment on any agenda item that has previously been considered at an open meeting of a committee comprised exclusively of board members.

<https://www.axiomanalytix.com/Compare/?rdReport=Share&i=103A701B-7929-4E14-9F6C-E1F1D781F200>

BB 9324 Minutes and Recordings - Bylaw updated to reflect NEW LAW (SB 1036) which prohibits districts from including in board meeting minutes a student's directory information or a parent/guardian's personal information, as defined, when the student or parent/guardian requests that such information be excluded. Bylaw also includes optional statement that the minutes will summarize topics addressed during the public comment period and need not reflect the names of the individuals who comment.

<https://www.axiomanalytix.com/Compare/?rdReport=Share&i=214694E9-EDD7-4E6C-87CF-D74B90A89023>

BP 0420 School Plans/Site Councils - Policy updated to reflect NEW LAW (AB 716) which renames the single plan for student achievement as the school plan for student achievement (SPSA), authorizes the use of uniform complaint procedures for complaints alleging noncompliance with requirements related to the establishment of school site councils or the development of the SPSA, and authorizes the use of the SPSA to satisfy the requirement for a school improvement plan when a school is identified for targeted or comprehensive support. Regulation updated to reflect AB 716 which eliminates the authority to use a school advisory committee other than a school site council to develop the SPSA, allows certain small schools to share a school site council, requires a needs assessment to identify school goals, and, if applicable, requires consultation with the school's English

learner advisory committee on review of the SPSA.

<https://www.axiomanalytix.com/Compare/?rdReport=Share&i=988EBD9D-528A-4F1C-8429-C654EE9ACD67>

BP 0450 Comprehensive Safety Plan - Policy updated to reflect NEW LAW (AB 1747) which requires the California Department of Education (CDE) to post a compliance checklist for developing the comprehensive safety plan and best practices related to reviewing and approving the plan, and requires districts to share their approved comprehensive safety plans with local law enforcement, the fire department, and other first responder entities. Regulation updated to reflect AB 1747, which adds requirements to consult with the fire department and other first responders in developing safety plans and to develop procedures for conducting tactical responses to criminal incidents, including procedures related to individuals with guns on campus and at school-related functions.

<https://www.axiomanalytix.com/Compare/?rdReport=Share&i=C8B938FC-D25F-4550-8406-EC3BA6B9F744>

BP 0460 Local Control and Accountability Plan - Policy and regulation updated to reflect NEW LAW (AB 2878) which expands the state priority on parent involvement that must be addressed in the local control and accountability plan (LCAP) to include family engagement. Policy also reflects NEW LAW (AB 1808) which requires consultation on plan development with special education local plan administrator(s) and, by July 1, 2019, requires districts to develop a local control funding formula budget overview for parents/guardians in conjunction with the LCAP. Policy reflects NEW LAW (AB 1840) which requires the State Board of Education to expand the LCAP template by January 31, 2020 to include specified information. Section on "Technical Assistance/Intervention" updated to reflect AB 1808 which establishes a single statewide system of support for districts and schools, and AB 1840 which provides that a district receiving an emergency apportionment will be deemed to have been referred to the California Collaborative for Educational Excellence. Regulation updated to reflect AB 1840 which requires data in the LCAP to be reported in a manner consistent with the California School Dashboard and requires districts to post their LCAP prominently on the homepage of their web site. Section on "Annual Updates" deleted since the annual updates follow the same process and adhere to the same template as the initial LCAP.

<https://www.axiomanalytix.com/Compare/?rdReport=Share&i=86708391-0758-490D-B976-24863818F108>

BP 5141.52 Suicide Prevention - Policy updated to reflect NEW LAW (AB 2639) which requires boards of districts that serve grades 7-12 to review the district's suicide prevention policy at least every five years and update it as necessary. Regulation updated to reflect NEW LAW (SB 972) which requires districts that issue student identification cards to print specified suicide prevention hotline numbers on the cards effective July 1, 2019. Regulation also reflects NEW LAW (AB 1808) which requires CDE to identify online training programs that districts can use to train students and staff regarding suicide awareness and prevention.

<https://www.axiomanalytix.com/Compare/?rdReport=Share&i=72553221-8279-44DD-B49F-7B364B72254B>

Board members that have suggestions for changes or questions for the revised/updated Board Policies or Board Bylaws should contact Keely Morales by March 2, 2020.

[Proposed BB 9322 Agenda-Meeting Materials.pdf](#)

[Proposed BB 9324 Minutes and Recordings.pdf](#)

[Proposed BP 0420 School Plans-Site Councils.pdf](#)

[Proposed BP 0450 Comprehensive Safety Plan.pdf](#)

[Proposed BP 0460 Local Control and Accountability Plan.pdf](#)

[Proposed BP 5141.52 Suicide Prevention.pdf](#)

## 8. NEW BUSINESS

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### 8.1 ACTION: 2020-21 Budget Guidelines

RECOMMENDATION: It is recommended that the Board of Trustees consider approving the 2020-21 Budget Guidelines.

BACKGROUND: A draft of the 2020-21 Budget Guidelines was prepared by the Superintendent and Chief Business Official and is now being presented to the Board of Trustees for approval.

[B.1 Budget Guidelines 2020-21.pdf](#)

### 8.2 ACTION: 2018-19 General Obligation Audit Report

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to accept the 2018-19 GO Bond Audit Report.

BACKGROUND: Article 13A, Section 1(b)(3)(C) of the California Constitution requires that the Board of Trustees conduct an annual, independent performance audit of the District's general obligation bonds to ensure that the funds have been expended only on the specific projects listed. The audit of general obligation bond expenditures that were incurred planning, bidding or for construction during the year ending June 30, 2019 was conducted by Crowe Horwath, LLP, being assigned to conduct and prepare the audit report for the District.

A copy of the audit is being provided under separate cover for the Board of Trustees.

[E.1 Black Oak Mine USD-Measure G-FS-2019-Final Produced Copy \(2\).pdf](#)

[E.2 Black Oak Mine USD-Measure G-Perf Audit-2019-Final Produced Copy.pdf](#)

### 8.3 ACTION: Resolution #2020-04 Reduction in Certificated Staff Due to Reduction or Elimination of Particular Kinds of Service

RECOMMENDATION: It is recommended that the Board of Trustees adopt Board Resolution #2020-04 Due to Reduction or Elimination of Particular Kinds of Service for the 2020-2021 School Year.

BACKGROUND: According to the provisions of the Education Code, certificated staff must be notified prior to the 15th day of March if their services will not be required in the following year. Due to a reduction or discontinuance of particular kinds of services, the certificated services listed on Resolution #2020-04 will be reduced

[PKS Resolution.pdf](#)

### 8.4 Regional Representative to the 2020 California School Board Association's Delegate Assembly

RECOMMENDATION: It is recommended that the Board of Trustees consider voting for a regional representative to the 2020 CSBA Delegate Assembly.

BACKGROUND: California School Board Association (CSBA) Delegate Assembly is a vital link in the Association's governance structure. The Delegate Assembly sets the general policy direction for the Association. Working with local districts, county offices, the Board of Directors and Executive Committee, Delegates ensure that the association reflects the interests of school districts and county offices of education throughout the state. The Delegate Assembly is made up of approximately 270 Delegates who are elected by local board members in 21 geographic regions throughout the state. CSBA has requested the Board consider voting to elect a regional representative to its 2020 Delegate Assembly. There is one candidate for the position. Biographical sketch on the candidate is provided to the Board.

[CSBA Delegate Assembly Nomination.pdf](#)



## **8.5 District Representatives for Office of Public School Construction and Division of the State Architect**

**RECOMMENDATION:** It is recommended that the Board of Trustees appoint Jeremy Meyers, Mark Koontz, and Michael "Sid" Albaugh as the District Representatives to the Office of Public School Construction.

**BACKGROUND:** The State of California's School Facility Program provides funding to school districts in the form of per-pupil grants, with supplemental grants for site development, site acquisition, and other project specific costs when an application is eligible for them. District Representatives must be designated by the Board of Trustees to conduct business on behalf of the Black Oak Mine Unified School District and submit any required forms to the State Allocation Board and the Office of Public School Construction.

[F. Resolution District Reps to OPSC.pdf](#)

## **8.6 ACTION: Special Board Meeting Minutes from November 7, 2019**

[11-7-19 Meeting Minutes \(1\).pdf](#)

## **8.7 ACTION: Board Meeting Minutes from January 14, 2020**

[1-14-2020 Meeting Minutes.pdf](#)

## **9. CONSENT AGENDA**

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### **9.1 Superintendent requests approval of items 9.2 - 9.10**

### **9.2 Resolution #2020-01 Day of the Teacher May 5, 2020**

**RECOMMENDATION:** It is recommended that the Board of Trustees adopt Board Resolution #2020-01 National Teacher Appreciation Day.

**BACKGROUND:** The Day of the Teacher is an annual observance during the month of May. The special day on which to recognize teachers was established several years ago at the State level and the District has traditionally observed the event at the District level by adopting a resolution and at the site level with various activities and/or recognitions. This year the observance is May 5, 2020.

[Resolution 2020-01 Day of the Teacher.pdf](#)

### **9.3 Resolution #2020-02 Day of the School Nurse May 6, 2020**

**RECOMMENDATION:** It is recommended that the Board of Trustees adopt Board Resolution #2020-02 National Day of the School Nurse.

**BACKGROUND:** The National Day of the School Nurse is an annual observance during the month of May, typically the Wednesday between May 6th and 12th. The special day on which to recognize nurses was established several years ago at the State level and the District has traditionally observed the event at the District level by adopting a resolution and at the site level with various activities and/or recognitions. This year, the observance is May 6, 2020.

[Resolution 2020-02 Day of the School Nurse.pdf](#)

### **9.4 Resolution #2020-03 Classified School Employees Week May 17-23, 2020**

**RECOMMENDATION:** It is recommended that the Board of Trustees adopt Board Resolution #2020-03 Classified School Employees Week.

**BACKGROUND:** Classified School Employees Week is an annual observance during the month of May. The week in which to recognize classified school employees was established many years ago at the State level and the

District has traditionally observed the event at the District level by adopting a resolution and at the site level with various activities and/or recognitions. This year the observance is May 17-23, 2020.

[Resolution 2020-03 Classified Employee Week.pdf](#)

### **9.5 Classified Personnel Action - Employment of 2 Hour Van Driver**

**RECOMMENDATION:** It is recommended that the Board of Trustees consider taking action to employ June Ledo as a Van Driver for the Black Oak Mine Unified School District for the 2019-20 school year.

**BACKGROUND:** This position is necessary due to staffing needs. The classified personnel action is submitted in accordance with District policy.

[Classified Employment 2.13.20.pdf](#)

### **9.6 CSBA Board Policy Second Reading and Adoption**

**RECOMMENDATION:** It is recommended that the Board of Trustees consider adopting the updated/revised CSBA Board Policies.

**BACKGROUND:** BP 6152.1 Placement in Mathematics Courses - Policy updated to clarify which policy components are mandated and to expand program evaluation to include a report on the percentage of students who have successfully completed mathematics courses that satisfy the requirements for entrance to the University of California and California State University. New regulation includes material formerly in BP, including the appeals process, the requirement to post the policy on the district's web site, and circumstances under which staff recommendations may be considered in course placement. Regulation also includes examples of objective academic measures that may be used to place students in mathematics courses.

BP 6178 Career Technical Education - Policy updated to reflect NEW FEDERAL LAW (P.L. 115-224) which reauthorizes the Carl D. Perkins Career and Technical Education Act, retitled as the Strengthening Career and Technical Education for the 21st Century Act, and NEW LAW (AB 1808) which amends the California Career Technical Education Incentive Grant Program. Material regarding activities for special populations and consultation with private school representatives moved to AR. Material on program evaluation revised to add requirement to review measures of career technical education pathway completion as part of the annual review of progress toward the goals in the local control and accountability plan (LCAP). Regulation revises section on "Federal Grants for Career Technical Education (Perkins)" to reflect P.L. 115-224, including streamlining the uses of grant funds, adding a requirement for a needs assessment, and changing the definition of "special needs populations." Regulation also deletes section on "Tech Prep Programs" as those programs are no longer funded and are repealed by P.L. 115-224. Section on "Linked Learning Programs" deletes Note regarding linked learning pilot program which repealed on its own terms.

BP 6190 Evaluation of the Instructional Program - Policy updated to delete references to the obsolete API and add the California School Dashboard as a source for multiple state and local indicators of strengths and areas in need of improvement in each priority area addressed by the LCAP. Section on "Federal Program Monitoring" deleted as the focus of the policy is on program effectiveness rather than compliance with program requirements.

[BP 6152.1 Placement in Mathematics Courses.pdf](#)

[BP 6178 Career Technical Education.pdf](#)

[BP 6190 Evaluation of the Instructional Program.pdf](#)

### **9.7 School Accountability Report Cards (SARCs)**

**EXPLANATION:** Information on the School Accountability Report Cards will be provided.

**BACKGROUND:** School Accountability Report Cards (SARCs) are mandated by the state to be updated and posted on the District website annually. The Board approved contracting Document Tracking Services to publish

the SARC's for all of the District schools.

[American River Charter School SARC.pdf](#)

[GT School of Innovation SARC.pdf](#)

[Northside STEAM School SARC.pdf](#)

[Otter Creek SARC.pdf](#)

[Golden Sierra SARC.pdf](#)

[Divide High SARC.pdf](#)

### **9.8 Consolidated Application**

**RECOMMENDATION:** It is recommended that the Board of Trustees consider taking action to approve the updated 2019-20 Consolidated Application (ConApp).

**BACKGROUND:** The Consolidated Application (ConApp) was updated to include Title IV Funding.

[C.1 Consolidated Application Certified Documents 2019-20.pdf](#)

[C.2 Education Budget 01.10.20.pdf](#)

### **9.9 District Gifts, Grants, and Bequests**

**RECOMMENDATION:** It is recommended that the board of trustees consider taking action to accept the gifts donated.

**BACKGROUND:** The following gifts were donated to the District:

1) The Divide Music Coalition repaired an alto saxophone belonging to the district Music Program. The estimated value of the repair is \$125.00

Pursuant to District practice, the Board of Trustees may accept on behalf of and for the District, any bequest, gift of money, or gift of property that is presented to the District. The donor may request that the donation be used for a specific program or at a specific school site. A letter of appreciation will be sent to the donor.

[Divide Music Coalition donation form.pdf](#)

### **9.10 Purchase Orders, Warrants, Bids and Quotes**

**RECOMMENDATION:** It is recommended that 2019-20 fiscal year Batch numbers 0041-0048 dated January 6, 2020 to January 31, 2020 for General Fund, Charter School Fund, Cafeteria Fund, Building Fund, and School Facilities Fund, for a total \$656,850.04 be approved.

**BACKGROUND:** Copies of Warrants which are provided under separate cover for Board of Trustees approvals includes the following:

<u>Fund Name and Number</u>	<u>Amount</u>
General Fund 01	\$592,101.89
Charter School Fund 09	\$33,151.22

Cafeteria Fund 13	\$10,759.41
Building Fund 21	\$1,118.32
Developer Fees Fund 25	\$10,806.74
Enterprise Fund 63	\$8,597.96
Fund 75	\$314.50
Total	\$656,805.04

[Purchase Orders, Warrants, Bids.pdf](#)

## **10. REPORTS OF THE BOARD**

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### **10.1 Board Reports**

## **11. FUTURE MEETINGS**

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The next meetings of the Board of Trustees are:

Board Study Session - Tuesday, February 25, 2020 at the District Office at 5:30 PM

Regular Meeting - Thursday, March 12, 2020 at the District Office at 7:00 PM

## **12. ADJOURNMENT**

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### **12.1 Time**