

May 18, 2017

MEETING OF THE BOARD OF TRUSTEES

Black Oak Mine Unified School District will provide a safe learning environment that challenges all students to achieve academic, excellence, develop their creative potential, and acquire marketable, career, technical, and personal skills.

<u>Superintendent</u> Jeremy Meyers, Superintendent

Board of Trustees
Jeff Burch
Bill Drescher
Darcy Knight
Joe Scroggins
Ronnie Ebitson

Student Representative to the Board Kealey Widmann

BLACK OAK MINE UNIFIED SCHOOL DISTRICT 6540 WENTWORTH SPRINGS ROAD GEORGETOWN, CALIFORNIA

Black Oak Mine Unified School District will provide a safe learning environment that challenges all students to achieve academic excellence, develop their creative potential, and acquire marketable, career, technical, and personal skills.

REGULAR MEETING OF THE BOARD OF TRUSTEES

DATE:

May 18, 2017

TIME:

6:00 P.M. (Closed)

7:00 P.M. (Open)

LOCATION:

6540 Wentworth Springs Road

Georgetown, CA

Visitors are always welcome at meetings of the Board of Trustees and their suggestions and comments are encouraged. Those wishing to address the Board may do so when the item on the agenda is taken up, prior to action being taken by the Board, or under "Communications". Pursuant to Board Bylaw 9323, at the time of Oral Communications, the Board President will ascertain if there is a need for a time limit and will advise the public. With Board consent, the President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. The agenda packet for this public meeting, as well as agenda documents distributed less than 72 hours prior to this meeting, are available for review at the Black Oak Mine Unified School District Office at the above address. If you are an individual with a disability and need an accommodation, please contact the District Office at 333-8300 at least 48 hours in advance. The Board meetings are taped by the District Office and the tape recordings are destroyed after 30 days. Black Oak Mine Unified School District adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent, (530)333-8300. All efforts will be made for reasonable accommodations.

AGENDA

- 1.0 CALL TO ORDER 6:00 P.M.
- 2.0 PUBLIC COMMENT ON CLOSED SESSION AGENDA
- 3.0 CLOSED SESSION TOPICS

The Board of Trustees will review matters pertaining to the following topics as necessary and will announce in public prior to going into Closed Session which topics will be considered in that Closed Session.

- 3.1 Confidential Student Matter-Interdistrict Appeal Hearing Student #009-17
- 3.2 Confidential Student Matter-Interdistrict Appeal Hearing Student #010-17 & #011-17
- 3.3 Public Employee Employment-Certificated-Special Education Teacher
- 3.4 Public Employee Employment Certificated-Teacher at American River Charter School
- 3.5 Personnel Matter Letter of Resignation, Certificated teacher, Georgetown School
- 3.6 Conference with Mr. Jeremy Meyers and Mrs. Shelly King, Personnel Services Coordinator, District Labor Negotiators, Regarding Labor Negotiations with the Black Oak Mine Teachers Association and the California School Employees Association, Gold Chain Chapter #660, Classified Management, Administrator, Confidential Employees
- 3.7 Superintendent Evaluation

The Board of Trustees will reconvene in open session.

- 5.0 DISCLOSURE OF ACTION TAKEN, IF ANY, IN CLOSED SESSION
- 6.0 PLEDGE OF ALLEGIANCE
- 7.0 ADOPTION OF THE AGENDA

The Board may act upon an item of business not appearing on the posted agenda if, <u>first</u>, the Board publicly identifies the item, and <u>second</u>, one of the following occurs:

- 7.1 The Board, by majority vote of the full Board, decides that an emergency exists, as defined in Govt. Code Section 54956.5;
- 7.2 Upon a decision by a 2/3 vote of the Board members present at the meeting, or if less than 2/3 of the Board members are present, a unanimous vote of those present decides, that there is a need to act immediately and that the need to take action came to the District's attention after the agenda was posted; or
- 7.3 the item was on the agenda of a prior meeting of the Board occurring not more than five calendar days prior to the date of this meeting, and at the prior meeting the item was continued to this meeting.

M_____V______V

- 8.0 BOARD RECONGNITIONS- 7:05 P.M.
 - 8.1 Student of the Year

<u>EXPLANATION</u>: Student of the Year plaques will be presented to a student from each school site by the site administrator.

8.2 Certificate of Appreciation for the 2016-17 Student Representative to the Board of Trustees

EXPLANATION: A Certificate of Appreciation will be presented by Mr. Burch

RECEPTION BREAK

- 9.0 COMMUNICATIONS 7:35 P.M.
 - 9.1 Written Communications
 - 9.2 Oral Communications Members of the public may address the Board on any items of interest to the public that are within the subject matter jurisdiction of the Board, but are not on the agenda or are on the consent agenda. Each person who addresses the Board must first be recognized by the presiding officer and then give his/her name. Comments must be directed to the Board as a whole and not to individual members or District employees. Individual speakers will be allowed three (3) minutes to address the Board. However, the Board shall not act upon, respond to, or comment on the merits of any item presented during the Oral Communications, although the Board may ask clarifying questions of the presenter or refer the presenter to a District procedure if appropriate. (Government Code Sections 54954.2 and 54954.3) This is also the time to address any items on the consent agenda.
- 10.0 B.O.M.T.A. REPORT- 7:45 P. M.
- 11.0 C.S.E.A. REPORT 7:50 P. M.
- 12.0 STUDENT REPRESENTATIVE REPORT 7:55 P. M.
- 13.0 FMOTC REPORT 8:00 P. M.
- 14.0 ADMINISTRATORS REPORTS 8:10 P. M.

15.0 SUPERINTENDENT REPORT - 8:20 P. M.

16.0 INFORMATION & DISCUSSION - 8:30 P.M.

- 16.1 Black Oak Mine Unified School District Music Department Presentation (Page 1)
 - <u>EXPLANATION</u>: Brenda Yodice, music teacher for the Black Oak Mine Unified School District, will provide a music presentation to the Board of Trustees.
- 16.2 El Dorado County Office of Education 2016-17 Second Interim Review Letter (Pages 3-7)
 - <u>EXPLANATION</u>: Mr. Jeremy Meyers will share with the Board of Trustees the results of the Second Interim Review Letter from El Dorado County Office of Education.
- 16.3 Third Interim Report Presented (Page 9)
 - <u>EXPLANATION:</u> Mrs. Tricia Kowalski will present the Third Interim Report for the period ending April 30, 2017 to the Board of Trustees.
- 16.4 CSBA Board Policy 5141.52 Suicide Prevention (Pages 11-14)
 - $\underline{EXPLANATION:}$ The Board of Trustees will review Board Policy 5141.52 Suicide Prevention.
- 16.5 Government Financial Strategies Inc. Annual Disclosure Report (Pages 15-26)
 - <u>EXPLANATION</u>: Government Financial Strategies Inc. has provided an Annual Disclosure Report for 2015-16.

17.0 CONSENT AGENDA - 8:55 P.M.

M S V_____

- 17.1 Certificated and Classified Personnel Action-American River Charter School (Pages 27-29)
 - <u>RECOMMENDATION:</u> It is recommended that the Board of Trustees consider approving the certificated and classified personnel action to renew contracts for the American River Charter School as submitted for the 2017-18 school year.
- 17.2 Second Reading and Adoption of Board Bylaws and Board Policies (Pages 31-71)
 - <u>RECOMMENDATION:</u> It is recommended that the Board of Trustees consider approving the updated/revised Board Bylaws/Board Policy.
- 17.3 Board Resolution #2017-09 Temporary Cash Flow Loans (Pages 71-73)
 - <u>RECOMMENDATION:</u> It is recommended that the Board of Trustees consider adopt Board Resolution #2017-09 for temporary transfer of funds for cash flow purposes form the El Dorado County Office of Education funds pool.
- 17.4 Board Resolution #2017-10 Temporary Borrowing Between Funds for 2017-18 (Pages 75-76)
 - RECOMMENDATION: It is recommended that the Board of Trustees consider

adopting Board Resolution #2017-10 Temporary Borrowing Between Funds for 2017-18.

17.5 Ratification of Representatives to California Interscholastic Federation Sac-Joaquin Section Leagues (Pages 77-78)

<u>RECOMMENDATION:</u> It is recommended that the Board of Trustees consider approving the Ratification of Representatives to California Interscholastic Federation Sac-Joaquin Section Leagues for the 2017-18 school year.

17.6 Single Plan for Student Achievement (Page 79)

<u>RECOMMENDATION:</u> It is recommended that the Board of Trustees consider approving the Single Plan for Student Achievement for 2017-18 for Northside School, Georgetown School, Otter Creek School, Divide High School and Golden Sierra Junior Senior High School.

17.7 Comprehensive School Safety Plans (Page 81)

<u>RECOMMENDATION:</u> It is recommended that the Board of Trustees consider approving the Comprehensive School Safety Plans for Northside School, Georgetown School, Otter Creek School, Divide High School and Golden Sierra Junior Senior High School.

17.8 American River Charter School Salary Schedule and Job Description (Pages 83-85)

<u>RECOMMENDATION:</u> It is recommended that the Board of Trustees consider approving the salary schedule and job description for American River Charter School.

17.9 Board Meeting Minutes (Pages 87-89)

<u>RECOMMENDATION:</u> It is recommended that the Board of Trustees consider approving the regular Board Meeting Minutes from April 20, 2017.

17.10 Memorandum of Understanding Between Black Oak Mine Unified School District and Gold Trail Union School District (Pages 91-97)

<u>RECOMMENDATION:</u> It is recommended that the Board of Trustees consider approving the Memorandum of Understanding Between Black Oak Mine Unified School District and Gold Trail Union School District for shared Mental Health Therapy services.

17.11 Purchase Orders, Warrants, Bids and Quotes (Page 99)

<u>RECOMMENDATION:</u> It is recommended that 2016-17 fiscal year Batch numbers 7071-7079 dated April 7 through April 26, 2017, for General Fund, Charter School Fund, Cafeteria Fund, Building Fund, and School Facilities Fund, for a total of \$507,225.73, be approved.

17.12 Gifts (Pages 101-102)

<u>RECOMMENDATION:</u> It is recommended that the Board of Trustees consider accepting the gifts donated.

17.13 Gifts-Rhonda Phillips Scholarship Fund (Page 103)

<u>RECOMMENDATION:</u> It is recommended that the Board of Trustees consider accepting the gifts donated to the Rhonda Phillips Scholarship Fund.

17.14 Field Trips (Pages 105-106)

<u>RECOMMENDATION:</u> It is recommended that the Board of Trustees consider approving the overnight field trip(s).

- 18.0 REPORTS OF THE BOARD OF TRUSTEES 9:00 P.M.
- 19.0 FUTURE MEETINGS

 The next regular meetings of the Board are scheduled for Monday, June 5, 2017 and Thursday, June 8, 2017 at 7:00 P.M.
- 20.0 CLOSED SESSION

 The Board will continue review of matters specified under agenda item 3.0 as required.
- 21.0 ADJOURNMENT

AGENDA ITEM:

16.1

Black Oak Mine Unified School District

Music Department Presentation

MEETING DATE:

May 18, 2017

FROM:

Mr. Jeremy Meyers, Superintendent

EXPLANATION:

Brenda Yodice, music teacher for the Black Oak Mine Unified

School District, will provide a music presentation to the Board of

Trustees.

BACKGROUND:

The music department will share with the Board of Trustees.

AGENDA ITEM:

16.2

Results of El Dorado County Office of Education 2016-17

Second Interim Review

MEETING DATE:

May 18, 2017

FROM:

Mr. Jeremy Meyers, Superintendent

Mrs. Tricia Kowalski, Chief Business Official

EXPLANATION:

The results of El Dorado County Office of Education 2016-17 Second Interim Review will be shared with the Board of Trustees.

BACKGROUND:

In compliance with the provisions of Education Code Section 42130 et seq., the El Dorado County Office of Education has completed its review of our District's 2016-17 Second Interim budget which was approved by the Board of Trustees at the December 10, 2015 Board meeting. This review covers the 2016-17 Second Interim budget as well as the projections for 2017-18 and 2018-19. The County Office is required to issue a letter to the Governing Board by April 15, 2017, that indicates agreement (or disagreement) with the District's finding of positive, qualified or negative budget.



April 11, 2017

Jeff Burch, School Board President Black Oak Mine Unified School District 5060 Sagebrush Road Garden Valley, CA 95633

Dear Jeff Burch:

In compliance with the provisions of Education Code Section 42130 et seq., our office has completed its "AB 1200 Review" of the 2016-17 Second Interim budget adopted by the board in March of 2017. Per E.C. 42131, the district governing board certifies whether or not the district is able to meet its financial obligations for the remainder of the fiscal year (2016-17) and two subsequent years (2017-18 & 2018-19).

The County Office is required to issue a letter to the governing board by April 17, 2017 that indicates our agreement (or disagreement) with the governing board's finding of positive, qualified or negative. Our office has reviewed the data submitted, including the criteria and standards for your district, and *concurs* with the qualified certification finding approved by the district governing board.

"A positive certification means the district is able to meet its financial obligations for the remainder of the school year and subsequent two years. A qualified certification means the district may not be able to meet its financial obligations for the current year or two subsequent fiscal years. A negative certification means the district will not be able to meet its financial obligations for the remainder of the current year or the subsequent year." (E.C. 42131)

Budget Overview

Although the economy has improved quickly over the last few years, both the Governor and the Department of Finance continue to remind school districts that an economic downturn is inevitable and would negatively affect school funding. Special attention should be paid to multi-year projections and the contributing factors both within and outside the control of district decision makers. As districts build their multi-year projections it is important to recognize that funding growth is expected to be limited as target funding approaches; employer contributions to retirement benefits are scheduled to rise; and requirements to improve academic performance increase.

We understand that the LCFF, LCAP, and accountability system that comes with the funding model have forced many districts to rethink their approach to planning and to allocating resources to align with state and local priorities. We appreciate the board's desire and intent to provide a quality education for its students.

2016-17 Second Interim Review

The County Office has reviewed the data submitted and performed additional testing of the data as we deemed necessary. This review covers the 2016-17 Second Interim budget, as well as the projections for 2017-18 and 2018-19. We have provided any technical comments relative to the report to your district's chief fiscal officer. Based upon our review, we highlight the following items:

Local Control Funding

With the LCFF formula, the district is funded at its historical base, adjusted for average daily attendance (ADA) changes, plus a portion of the difference between the historical level and the LCFF target. This means at second interim the district is funded at 3% below its LCFF target. This gap between the funded and target LCFF is about \$330,000.

Full implementation of the LCFF is anticipated to be complete by 2020-21. While the annual LCFF gap-closure percentage estimates may seem large, the remaining gap to fill has shrunk significantly. For school districts this means that gap-closure percentages may increase, yet result in a smaller actual funding increase.

Current Year Deficit Spending

The 2016-17 Second Interim budget does not project deficit spending.

Negotiations

The 2016-17 Second Interim budget reflects the status of negotiations as follows:

Certificated

Unsettled

Classified

Unsettled

Enrollment

In 2016-17 the district projects an enrollment loss of 12 students. Enrollment losses for the next two years are projected at 24 for 2017-18 and 27 for 2018-19. This decline in enrollment will lead to lower revenues from sources that are based on enrollment and average daily attendance. As a declining enrollment district, revenues fall more quickly than expenditures and long-term structural solutions are necessary to bring expenditures in alignment with revenues.

The district's LCFF funding in 2016-17 is based on 2015-16 ADA, a loss of approximately \$81,000. The district is projecting a loss of 24 ADA in 2016-17, which will result in over \$170,000 loss in LCFF funding in 2017-18.

Reserve Levels

The district has an economic uncertainty reserve of 4%. The required reserve level for the district is 3%. We recognize that the district maintains additional reserves beyond the minimum.

It is important to note that the district continues to project a decline in their enrollment through 2018-19. If the projected decline brings the district to under 1,000 ADA this will increase the district's state required minimum reserve level from 3% of total expenditures to 4% in 2018-19. Based on current projected expenditures in 2018-19, this represents an additional \$80,000 in the state required reserve for economic uncertainty.

Cash Flow

The Governor's Budget released in January includes a proposal to defer a portion of the June 2017 P-2 payment to July 2017. Based on the latest information, CDE estimates the proposed Principal Apportionment deferral would result in approximately 27% of a district's June Principal Apportionment payment being deferred to July.

The general fund cash flow submitted with the 2016-17 Second Interim Report includes the estimated June deferral and projects that the district will end the budget year with a positive cash balance.

Administration Transition

The district continues to experience administration changes in 2016-17, with four of the five district administrators in office less than two years. The Chief Business Officer has been in this position for over a year and the Charter Director is new to the position this year. The Superintendent position was combined with the Golden Sierra Junior/Senior High School Principal position. This position was newly appointed by the board in October 2016.

The Fiscal Crisis & Management Assistance Team's (FCMAT) Fiscal Health Risk Analysis indicates that a district that has a superintendent and/or a chief fiscal officer that has been with the district less than two years, combined with other key fiscal indicators, may increase the risk of the district's fiscal health. Leadership **stability** is considered a key fiscal indicator in measuring the financial solvency of districts, while leadership **instability** is one of the primary FCMAT predictors of school agencies needing intervention.

Multiyear Projections

The district's multiyear projection reflects assumptions that target LCFF levels will increase by 1.48% in 2017-18 and 2.4% in 2018-19, with district funding at 3% below its LCFF target in 2017-18 and 2% below target in 2018-19. The district's multiyear projection indicates *insufficient* amounts to meet minimum reserve requirements in 2018-19. The district projects reductions of (\$311,000) for 2017-18 and (\$396,000) for 2018-19. The magnitude of these amounts represents necessary spending reductions of about 6% across the two years given the current level of projected revenues.

As CalSTRS and CalPERS employer rates continue to rise, it is important for districts to recognize the impact of these increased rates (as listed in the tables below) in their multiyear projections. The district's multiyear includes both the CalSTRS and CalPERS employer rate increases, which are estimated at \$142,000 in 2017-18 and \$150,000 in 2018-19.

CALSTRS	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Employer Rate	8.25%	8.88%	10.73%	12.58%	14.443%	16.28%	18.13%	19.10%	19.50%
Increase from Prior Year		0.630%	1.850%	1.850%	1.863%	1.837%	1.850%	0.970%	0.400%

CALPERS	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Employer Rate	11.442%	11.771%	11.847%	13.888%	15.800%	18.700%	21.600%	24.900%	26.400%
Increase from Prior Year		0.329%	0.076%	2.041%	1.912%	2.900%	2.900%	3.300%	1.500%

The multiyear projection indicates the 2018-19 ending fund balance will have dropped 73% over a two-year period.

Summary Statement

It is always a delicate balance of maintaining financial responsibility while providing for the education of students. It is therefore critical to recognize that the district *needs to implement significant projected reductions* and continues to struggle with administrative stability. We understand the board will be carefully monitoring the budget in the current and future fiscal years and will make reductions as necessary to ensure the ongoing fiscal solvency of the district.

We appreciate the efforts of the board and district administration as they strive to develop and maintain balanced budgets. We look forward to our continued partnership as we navigate the transition and implementation of the new funding and accountability model. Please do not hesitate to contact our office if we can be of assistance and support.

Sincerely,

Ed Manansala, Ed.D., Superintendent El Dorado County Office of Education

cc: Jeremy Meyers, District Superintendent

Tricia Kowalski, Chief Business Officer

Robbie Montalbano, EDCOE Deputy Superintendent, Administrative Services

Roslynne Manansala-Smith, EDCOE Director, External Business

AGENDA ITEM:

16.3

Third Interim Report

MEETING DATE:

May 18, 2017

FROM:

Mr. Jeremy Meyers, Superintendent

Mrs. Tricia Kowalski, Chief Business Official

EXPLANATION:

Mrs. Tricia Kowalski will present the Third Interim Report for the period ending April 30, 2017 to the Board of Trustees.

BACKGROUND:

In March the Board approved the 2nd interim report with a "qualified" certification. Under this certification, California Education Code section 42131(e) requires the governing board to submit updated financial statement projections to the County Office of Education no later than June 1st. This is frequently referred to as 3rd interim report.

The financial statements were prepared and submitted to the County Office of Education within the prescribed timeline and are now being submitted to the board for formal approval.

A copy of the updated financial statements, explanation of updates, and cash flow analysis is included for your formal approval.

AGENDA ITEM:

16.4

CSBA Board Policy and Bylaw Updates/Revisions

MEETING DATE:

May 18, 2017

FROM:

Mr. Jeremy Meyers, Superintendent

EXPLANATION:

The Board of Trustees will review the following CSBA New Board Policy

5141.52 Suicide Prevention.

BACKGROUND:

New Board Policy 5141.52 Suicide Prevention and regulation substantially revised to reflect NEW LAW (AB 2246, 2016) which mandates districts serving grades 7-12 to adopt policy on suicide prevention, intervention, and postvention by the beginning of the 2017-18 school year. Policy and regulation reflect the mandate to address any related staff development to be provided to teachers in grades 7-12 and to address the needs of specified high-risk student populations. In addition, policy and regulation add best practices in prevention, intervention, and postvention, including, but not limited to, student instruction, crisis intervention procedures, follow-up care for a student who threatens or attempts suicide, and the provision of counseling and other postvention strategies to reduce suicide contagion.

Students BP 5141.52(a)

SUICIDE PREVENTION

The Governing Board recognizes that suicide is a leading cause of death among youth and that school personnel who regularly interact with students are often in a position to recognize the warning signs of suicide and to offer appropriate referral and/or assistance. To attempt to reduce suicidal behavior and its impact on students and families, the Superintendent or designee shall develop measures and strategies for suicide prevention, intervention, and postvention.

In developing measures and strategies for use by the district, the Superintendent or designee may consult with school health professionals, school counselors, school psychologist, school social workers, administrators, other staff, parents/guardians, students, local health agencies, mental health professionals, and community organizations.

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(cf. 1020 – Youth Services)
(cf. 1220 – Citizen Advisory Committees)
(cf. 1400 – Relations Between Other Governmental Agencies and the Schools)
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Such measures and strategies shall include, but are not limited to:

1. Staff development on suicide awareness and prevention for teachers, school counselors, and other district employees who interact with students in the secondary grades

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(cf. 4131 – Staff Development)
(cf. 4231 – Staff Development)
(cf. 4331 – Staff Development)
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2. Instruction to students in problem-solving and coping skills to promote students' mental, emotional, and social health and well-being, as well as instruction in recognizing and appropriately responding to warning signs of suicidal intent in others

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(cf. 6142.8 - Comprehensive Health Education)
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3. Methods for promoting an positive school climate that enhances students' feelings of connectedness with the school and that is characterized by caring staff and harmonious interrelationships among students

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(cf. 5131 – Conduct)
(cf. 5131.2 – Bullying)
(cf. 5137 – Positive School Climate)
(cf. 5145.3 – Nondiscrimination/Harassment)
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4. The provision of information to parents/guardians regarding risk factors and warning signs of suicide, the severity of the youth suicide problem, the district's suicide prevention curriculum, basic steps for helping suicidal youth, and/or school and community resources that can help youth in crisis

SUICIDE PREVENTION (continued)

- 5. Encouragement for students to notify appropriate school personnel or other adults when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions
- 6. Crisis intervention procedures for addressing suicide threats or attempts
- 7. Counseling and other postvention strategies for helping students, staff, and others cope in the aftermath of a student's suicide

As appropriate, these measures and strategies shall specifically address the needs of students who are at high risk of suicide, including but not limited to, students who are bereaved by suicide; students with disabilities, mental illness, or substance use disorders; students who are experiencing homelessness or who are in out-of-home settings such as foster care; and students who are lesbian, gay, bisexual, transgender, or questioning youth. (Education Code 215)

Legal Reference: see next page

SUICIDE PREVENTION (continued)

Legal Reference:

EDUCATION CODE

215 Student suicide prevention policies

32280-32289 Comprehensive safety plan

49060-49079 Student Records

49602 Confidentiality of student information

49604 Suicide prevention training for school counselors

GOVERNMENT CODES

810-996.6 Government Claims Act

PENAL CODE

11164-11174.3 Child Abuse and Neglect Reporting Act

WELFARE AND INSTITUTIONS CODE

5698 Emotionally disturbed youth; legislative intent

5850-5883 Mental Health Services Act

COURT DECISIONS

Corales v. Bennett (Ontario-Montclair School District), (2009) 567 F.3d 554

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Health Education Content Standards for California Public School, Kindergarten Through Grade Twelve 2008

Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2003

CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

School Connectedness: Strategies for Increasing Protective Factors Among Youth, 2009

NATIONAL ASSOCIATION OF SCHOOL PSYCHOLOGISTS PUBLICATIONS

Preventing Suicide, Guidelines for Administrators and Crisis Teams, 2015

U.S DEPARTMENT OF HEALTH AND HUMAN SERVICES PUBLICATIONS

Preventing Suicide: A Toolkit for High Schools, 2012

National Strategy for Suicide Prevention: Goals and Objectives for Action, rev. 2012

WEB SITES

American Association of Suicidology: http://www.suidiology.org

American foundation for Suicide Prevention: http://afsp.org

American Psychological Association: http://www/apa.org

American School Counselor Association: http://www.schoolcounselor.org

California Department of Education, Mental Health: http://www.cde.ca.gov/ls/cg/mh

California Department of Health Care Services, Suicide Prevention Program:

http://www.dhcs.ca.gov/services/MH/Pages/SuicidePrevention.aspx

Centers for Disease Control and Prevention, Mental Health: http://www.cde.ogv/mentalhealth

National Association of School Psychologists: http://www.nasponline.org

National Institute for Mental Health: http://www.nimh.nih.gov

Trevor Project: http://thetrevorproject.org

U. S. Department of Health and Human Services, Substance Abuse and Mental Health Services

Administration: http://www.samhsa.gov

Policy adopted: Students

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

Georgetown, California

AGENDA ITEM:

16.5

Government Financial Strategies Inc. Annual Disclosure Report

MEETING DATE:

May 18, 2017

FROM:

Mr. Jeremy Meyers, Superintendent

Mrs. Tricia Kowalski, Chief Business Official

EXPLANATION:

Government Financial Strategies Inc. has provided an Annual

Disclosure Report for 2015-16.

BACKGROUND:

On January 1, 2015, the expanded debt reporting requirements included in Assembly Bill (AB) 2274 (Government Code 8855, et seq.) became effective. The expanded provisions require changes in issuer notifications to the California Debt and Investment Advisory Commission (CDIAC) both prior to and subsequent to the issuance of deft. Government Financial Strategies Inc. will perform the following services each year to assist the District in satisfying its annual continuing disclosure filing requirements and its significant event filing requirements as necessary.

- Review the continuing disclosure agreements for the District's outstanding debt.
- Determine the information required to be included in the annual disclosure filing along with the filing due date(s).
- Collect information form the District, the County, and other information sources to meet the annual disclosure requirements.
- Prepare the annual report, as required.
- File the annual report on the Electronic Municipal Market Access (EMMA) system.
- Prepare a memo for your records confirming the filing of the annual report, identifying the contents of the report, and including the receipt(s) proving submission of the report.
- Monitor ratings of bond insurers the District's debt.
- Prepare significant event notices (whether through your communication with our office or from other sources), with the goal to complete each filing within 10 business days of the occurrence of such event as required under continuing disclosure certificates signed after December 1, 2010.
- File significant event notices on EMMA.
- Prepare a memo for your records confirming the filing of each significant event notice and including the receipt(s) proving submission of the notice.



MEMORANDUM

To:

Tricia Kowalski

From:

Jonathan Edwards)E

Date:

March 28, 2017

Re:

2015-16 Disclosure Report

2015 General Obligation Refunding Bonds

Tricia, we wanted to let you know that the District has fulfilled its continuing disclosure obligation for the above financing.

We have filed your disclosure electronically with the Municipal Securities Rulemaking Board (MSRB). The disclosure filings that we submitted, along with any accompanying documents, were uploaded to http://emma.msrb.org/.

Please find attached, for your reference:

1. The information we sent to the MSRB detailing the contents of the disclosure filings, with enclosures as appropriate (excluding the District's financial statements), and;

The continuing disclosure submission pages which confirm successful filings, listing the financings for which we are filing continuing disclosure, the submitted documents, and our office contact information.

As you know, the timely and accurate completion of this report was covenanted by the District in the continuing disclosure certificates. Timely and accurate filing is also important in maintaining the reputation of the District in the municipal bond marketplace.

Tricia, please let us know if you have any questions or comments.

JSE:AK

Enclosures



MEMORANDUM

To:

Electronic Municipal Market Access (EMMA)

Municipal Securities Rulemaking Board

From:

Government Financial Strategies, as Dissemination Agent for

Black Oak Mine Unified School District

Date:

March 28, 2017

Re:

2015-16 Annual Disclosure Report

2015 General Obligation Refunding Bonds

Pursuant to the continuing disclosure requirements of the above referenced transactions, enclosed please find the following documents/information:

- 1. The Audit Report for the fiscal year 2015-16;
- 2. Original Budget for fiscal year 2016-17;
- 3. Second Interim Report for the fiscal year 2016-17;
- 4. See the Audit Report's "Schedule of Average Daily Attendance" section for the average daily attendance of the District for the last completed fiscal year;
- 5. See the Audit Report's "Notes to the Financial Statements" section for the outstanding indebtedness of the District as of June 30, 2016;
- 6. The total assessed value of the District for 2016-17, including utility and homeowners' exemption, is as follows:

Total Secured

Total Unsecured

Total

\$1,578,091,678

\$16,278,764

\$1,594,370,442

Source: El Dorado County Auditor-Controller.



7. The largest local secured taxpayers in the District are as follows:

`		2016-17	% of	
	Property Owner	Primary Land Use	Assessed Valuation	Total (1)
1.	Sacramento Municipal Utility District	Water Facilities	\$16,005,286	1.01%
2.	Black Rock Creek Ranch	Residential	6,606,055	0.42
3.	Safari Estates LLC	Residential	4,332,870	0.27
4.	Cool Cave Quarry LLC	Industrial/Quarry	4,236,206	0.27
5.	Richard E. Morgan Sr., Trust	Supermarket	3,898,000	0.25
6.	Coloma Leone LLC	Residential	3,696,541	0.23
7.	Sierra Pacific Industries	Residential and Timber	3,605,427	0.23
8.	John S. and Alexandra Duarte	Residential	2,931,770	0.19
9.	Matthew R. and Nicole Miller	Residential	2,587,743	0.16
10.	Cool Village Investments	Commercial	2,398,000	0.15
11.	Amy A. Fournier Trust	Residential	2,046,644	0.13
12.	Irene B. Smith Trust	Residential	2,001,486	0.13
13.	Carl E. Ross Trust	Residential	1,980,710	0.13
14.	Steven W. and Yvonne L. Parks	Residential	1,945,678	0.12
15.	Ronald W. and Alice L. Guire	Residential	1,775,000	0.11
16.	Dino and Mary Masouris	Commercial	1,766,338	0.11
17.	John S. and Kim D. Laird	Residential	1,617,577	0.10
18.	Siller Brothers Inc.	Residential	1,578,858	0.10
19.	Nicole and Sam O. Houston III	Industrial	1,572,764	0.10
20.	Bonnie L. and M. Sabraw	Residential	1,543,090	0.10
			\$68.126.043	4.32%

(1) 2016-17 Local Secured Assessed Valuation: \$1,578,034,678 Source: California Municipal Statistics Inc.

Enclosures



CONTINUING DISCLOSURE (SUBMISSION STATUS: PUBLISHED) FINANCIAL/OPERATING FILING (CUSIP-9 BASED)

Voluntary Disclosure

Interim / Additional Financial Information / Operating Data: Second Interim Report, for the period from 07/01/2016 to 10/31/2016

Documents

☐ Financial Operating Filing

2016-17 2nd Interim.pdf posted 03/28/2017

The following issuers are associated with this continuing disclosure submission:

CUSIP-6	State	Issuer Name
092154	CA	BLACK OAK MINE UNI SCH DIST CALIF

The following 30 securities have been published with this continuing disclosure submission:

CUSIP-9	Maturity Date
092154BX0	08/01/2009
092154BY8	08/01/2010
092154BZ5	08/01/2011
092154CA9	08/01/2012
092154CB7	08/01/2013
092154CC5	08/01/2014
092154CD3	08/01/2015
092154CE1	08/01/2016
092154CH4	08/01/2019
092154CL5	08/01/2022

092154CP6	08/01/2025
092154CR2	08/01/2027
092154CU5	08/01/2030
092154CW1	08/01/2032
092154CX9	08/01/2016
092154CY7	08/01/2017
092154CZ4	08/01/2018
092154DA8	08/01/2019
092154DB6	08/01/2020
092154DC4	08/01/2021
092154DD2	08/01/2022
092154DE0	08/01/2023
092154DF7	08/01/2024
092154DG5	08/01/2025
092154DH3	08/01/2026
092154DJ9	08/01/2027
092154DK6	08/01/2028
092154DL4	08/01/2029
092154DM2	08/01/2030
092154DN0	08/01/2032

Submitter's Contact Information

Company: Government Financial Strategies inc.

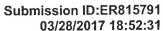
Name: SIRIWADEE KAEWSRIPRACH

Address: 1228 N STREET

City, State Zip: SACRAMENTO, CA 95814

Phone Number: 9164445100 Email: amie@gfsi.com

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CONTINUING DISCLOSURE (SUBMISSION STATUS: PUBLISHED) FINANCIAL/OPERATING FILING (CUSIP-9 BASED)

Voluntary Disclosure

Budget: Budget, for the period from 07/01/2016 to 06/30/2017

Documents

☐ Financial Operating Filing

2016-17 Adopted Budget_reduced size.pdf posted 03/28/2017

The following issuers are associated with this continuing disclosure submission:

CUSIP-6	State	Issuer Name
092154	CA	BLACK OAK MINE UNI SCH DIST CALIF

The following 30 securities have been published with this continuing disclosure submission:

CUSIP-9	Maturity Date
092154BX0	08/01/2009
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092154CA9	08/01/2012
092154CB7	08/01/2013
092154CC5	08/01/2014
092154CD3	08/01/2015
092154CE1	08/01/2016
092154CH4	08/01/2019
092154CL5	08/01/2022

092154CP6	08/01/2025
092154CR2	08/01/2027
092154CU5	08/01/2030
092154CW1	08/01/2032
092154CX9	08/01/2016
092154CY7	08/01/2017
092154CZ4	08/01/2018
092154DA8	08/01/2019
092154DB6	08/01/2020
092154DC4	08/01/2021
092154DD2	08/01/2022
092154DE0	08/01/2023
092154DF7	08/01/2024
092154DG5	08/01/2025
092154DH3	08/01/2026
092154DJ9	08/01/2027
092154DK6	08/01/2028
092154DL4	08/01/2029
092154DM2	08/01/2030
092154DN0	08/01/2032

Submitter's Contact Information

Company: Government Financial Strategies inc.

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Address: 1228 N STREET

City, State Zip: SACRAMENTO, CA 95814

Phone Number: 9164445100

Email: amie@gfsi.com

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CONTINUING DISCLOSURE (SUBMISSION STATUS: PUBLISHED) FINANCIAL/OPERATING FILING (CUSIP-9 BASED)

Rule 15c2-12 Disclosure

Audited Financial Statements or CAFR: Audited Financial Statements, for the year ended 06/30/2016

Documents

☐ Financial Operating Filing

BlackOakMineUSDRpt16.pdf posted 03/28/2017

The following issuers are associated with this continuing disclosure submission:

CUSIP-6	State	Issuer Name
092154	CA	BLACK OAK MINE UNI SCH DIST CALIF

The following 30 securities have been published with this continuing disclosure submission:

CUSIP-9	Maturity Date
092154BX0	08/01/2009
092154BY8	08/01/2010
092154BZ5	08/01/2011
092154CA9	08/01/2012
092154CB7	08/01/2013
092154CC5	08/01/2014
092154CD3	08/01/2015
092154CE1	08/01/2016
092154CH4	08/01/2019
092154CL5	08/01/2022

092154CP6	08/01/2025
092154CR2	08/01/2027
092154CU5	08/01/2030
092154CW1	08/01/2032
092154CX9	08/01/2016
092154CY7	08/01/2017
092154CZ4	08/01/2018
092154DA8	08/01/2019
092154DB6	08/01/2020
092154DC4	08/01/2021
092154DD2	08/01/2022
092154DE0	08/01/2023
092154DF7	08/01/2024
092154DG5	08/01/2025
092154DH3	08/01/2026
092154DJ9	08/01/2027
092154DK6	08/01/2028
092154DL4	08/01/2029
092154DM2	08/01/2030
092154DN0	08/01/2032

Submitter's Contact Information

Company: Government Financial Strategies inc.

Name: SIRIWADEE KAEWSRIPRACH

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CONTINUING DISCLOSURE (SUBMISSION STATUS: PUBLISHED) FINANCIAL/OPERATING FILING (CUSIP-9 BASED)

Rule 15c2-12 Disclosure

Annual Financial Information and Operating Data: 2015 -16 Annual Report, for the year ended 06/30/2016

Documents

☐ Financial Operating Filing

2015-16 Annual Disclosure Report.pdf posted 03/28/2017

The following issuers are associated with this continuing disclosure submission:

CUSIP-6	State	Issuer Name
092154	CA	BLACK OAK MINE UNI SCH DIST CALIF

The following 30 securities have been published with this continuing disclosure submission:

Maturity Date
08/01/2009
08/01/2010
08/01/2011
08/01/2012
08/01/2013
08/01/2014
08/01/2015
08/01/2016
08/01/2019
08/01/2022

092154CP6	08/01/2025
092154CR2	08/01/2027
092154CU5	08/01/2030
092154CW1	08/01/2032
092154CX9	08/01/2016
092154CY7	08/01/2017
092154CZ4	08/01/2018
092154DA8	08/01/2019
092154DB6	08/01/2020
092154DC4	08/01/2021
092154DD2	08/01/2022
092154DE0	08/01/2023
092154DF7	08/01/2024
092154DG5	08/01/2025
092154DH3	08/01/2026
092154DJ9	08/01/2027
092154DK6	08/01/2028
092154DL4	08/01/2029
092154DM2	08/01/2030
092154DN0	08/01/2032

Submitter's Contact Information

Company: Government Financial Strategies inc.

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Phone Number: 9164445100

Email: amie@gfsi.com

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American River Charter School

AGENDA ITEM: 17.1

Certificated and Classified Personnel Action-

American River Charter School

MEETING DATE:

May 18, 2017

FROM:

Mr. Jeremy Meyers, Superintendent

Mrs. Shelly King, Personnel Services Coordinator

RECOMMENDATION:

It is recommended that the Board of Trustees approve the

certificated and classified personnel action to renew contracts for the American River Charter School as

submitted for the 2017-18 school year.

BACKGROUND:

Employees at the American River Charter School must be employed annually as stated in the Charter petition. These positions are necessary due to current enrollment and are contingent on enrollment numbers. These positions may fluctuate with need. The certificated and classified

personnel action is submitted in accordance with District

policy.

CERTIFICATED PERSONNEL ACTION

American River Charter School

Certificated Employment 2017-18 School Year

Diane Bevis

1.0 FTE Teacher

Ana DeGraff

1.0 FTE Teacher

Barbara Richey

1.0 FTE Teacher

Sally Dyck

.2 FTE Teacher

Sally Dyck

.6 FTE Charter School Director

Rose Fabian

1.0 FTE Teacher

David Gleason

.96 FTE Teacher

Dyan Gleason

1.0 FTE Teacher

Lindsey Lewin

1.0 FTE Teacher

Barbara Richey

1.0 FTE Teacher

Anne Sawyer-Scharf

1.0 FTE Teacher

CLASSIFIED PERSONNEL ACTION

American River Charter School

Classified Employment 2017-18 School Year

Jessica Anderson

.63 FTE Teaching Assistant

Margaret Bueghly

.81 FTE Office Clerk

Kris Christner

.63 FTE Teaching Assistant

Mary Coburn

.75 FTE Teaching Assistant

Ana Edwards

.38 FTE Office Clerk

Debbie Hansen

.75 FTE Teaching Assistant

Asia Kleckner

.45 FTE Tech Aide

Laura Moneypenny

.58 FTE Accounting Assistant/.39 ARCS Office Manager

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM:

17.2

Second Reading and Adoption of Board Bylaws and Board Policies

MEETING DATE:

May 18, 2017

FROM:

Mr. Jeremy Meyers, Superintendent

RECOMMENDATION:

It is recommended that the Board of Trustees consider adopting the

following updated/revised Board Bylaws/Board Policies.

BACKGROUND:

This is the second reading for the following Board Bylaws/Board

Policies that have been updated / revised due to changes in laws

and various other reasons:

Board Policy 0460 Local Control and Accountability Plan

Board Policy 3260 Fees and Charges

Board Policy 5111 Admission

Board Policy 5111.1 District Residency Board Policy 5113 Absences and Excuses

Board Policy 5148.2 Before/After School Programs

Board Policy 6111 School Calendar

Board Policy 6142.2 World/Foreign Language Instruction

Board Policy 6144 Controversial Issues

Board Policy 6174 Education for English Language Learners

Board Policy 6176 Weekend/Saturday Classes

LOCAL CONTROL AND ACCOUNTABILITY PLAN

The Governing Board desires to ensure the most effective use of available funding to improve outcomes for all students. A community-based, comprehensive, data-driven planning process shall be used to identify annual goals and specific actions and to facilitate continuous improvement of district practices.

```
(cf. 0000 - Vision)
(cf. 0200 - Goals for the School District)
```

The Board shall adopt a district wide local control and accountability plan (LCAP), following the template provided in 5CCR 15497.5, that addresses the state priorities in Education Code 52060 and any local priorities adopted by the Board. The LCAP shall be updated on or before July 1 of each year and, like the district budget, shall cover the next fiscal year and subsequent two fiscal years. (Education Code 52060; 5 CCR 15497.5)

```
(cf. 3100 – Budget)
```

The LCAP shall focus on improving outcomes for all students, particularly those who are "unduplicated students" and other underperforming students.

Unduplicated students include students who are eligible for free or reduced-price meals, English learners, and foster youth and are counted only once for purposes of the local control funding formula. (Education Code 42238.02)

```
(cf. 3553 - Free and Reduced Price Meals)
(cf. 6173.1 - Education for Foster Youth)
(cf. 6174 - Education for English Language Learners)
```

The Superintendent or designee shall review the single plan for student achievement (SPSA) submitted by each district school pursuant to Education Code 64001 to ensure that the specific actions included in the LCAP are consistent with strategies included in the SPSA. (Education Code 52062)

```
(cf. 0420 - School Plans/Site Councils)
```

The LCAP shall also be aligned with other district and school plans to the extent possible in order to minimize duplication of effort and provide clear direction for program implementation.

```
(cf. 0400 - Comprehensive Plans)
(cf. 0440 - District Technology Plan)
(cf. 0450 - Comprehensive Safety Plan)
(cf. 5030 - Student Wellness)
(cf. 6171 - Title I Programs)
(cf. 7110 - Facilities Master Plan)
```

BP 0460(b)

LOCAL CONTROL AND ACCOUNTABILITY PLAN

Any complaint that the district has not complied with legal requirements pertaining to the LCAP may be filed pursuant to AR 1312.3 - Uniform Complaint Procedures. (Education Code 52075)

(cf. 1312.3 - Uniform Complaint Procedures)

Plan Development

The Superintendent or designee shall gather data and information needed for effective and meaningful plan development and present it to the Board and community. Such data and information shall include, but not be limited to, data regarding the numbers of students in various student subgroups, disaggregated data on student achievement levels, and information about current programs and expenditures.

The Board shall consult with teachers, principals, administrators, other school personnel, employee bargaining units, parents/guardians, and students in developing the LCAP. Consultation with students shall enable unduplicated students and other numerically significant student subgroups to review and comment on LCAP development and may include surveys of students, student forums, student advisory committees, and/or meetings with student government bodies or other groups representing students. (Education Code 52060; 5 CCR 15495)

(cf. 1220 - Citizen Advisory Committees) (cf. 4140/4240/4340 - Bargaining Units) (cf. 6020 - Parent Involvement)

Public Review and Input

The Board shall establish a parent advisory committee to review and comment on the LCAP. The committee shall be composed of a majority of parents/guardians and shall include at least one parent/guardian of unduplicated students as defined above. (Education Code 52063; 5 CCR 15495)

Whenever district enrollment includes at least 15 percent English learners with at least 50 students who are English learners, the Board shall establish an English learner parent advisory committee composed of a majority of parents/guardians of English learners. (Education Code 52063; 5 CCR 15495)

The Superintendent or designee shall present the LCAP to the committee(s) before it is submitted to the Board for adoption, and shall respond in writing to comments received from the committee(s). (Education Code 52062)

LOCAL CONTROL AND ACCOUNTABILITY PLAN

The Superintendent or designee shall notify members of the public of the opportunity to submit written comments regarding the specific actions and expenditures proposed to be included in the LCAP. The notification shall be provided using the most efficient method of notification possible, which may not necessarily include producing printed notices or sending notices by mail. All written notifications related to the LCAP shall be provided in the primary language of parents/guardians when required by Education Code 48985. (Education Code 52062)

(cf. 5145.6 - Parental Notifications)

As part of the parent and community engagement process, the district shall solicit input on effective and appropriate instructional methods, including, but not limited to establishing language acquisition programs to enable all students, including English learners and native English speakers, to have access to the core academic content standards and to become proficient in English. (Education Code 305-306)

The Board shall hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the LCAP. The public hearing shall be held at the same meeting as the budget hearing required pursuant to Education Code 42127 and AR 3100 - Budget. (Education Code 42127, 52062)

(cf. 9320 - Meetings and Notices)

Adoption of the Plan

Prior to adopting the district budget, but at the same public meeting, the Board shall adopt the LCAP. This meeting shall be held after the public hearing described above, but not on the same day as the hearing.

The Board may adopt revisions to the LCAP at any time during the period in which the plan is in effect, provided the Board follows the process to adopt the LCAP pursuant to Education Code 52062 and the revisions are adopted in a public meeting. (Education Code 52062)

Submission of Plan to County Superintendent of Schools

Not later than five days after adoption of the LCAP, the Board shall file the LCAP with the County Superintendent of Schools. (Education Code 52070)

If the County Superintendent sends, by August 15, a written request for clarification of the contents of the LCAP, the Board shall respond in writing within 15 days of the request. If the County Superintendent then submits recommendations for amendments to the LCAP within 15 days of receiving the Board's response, the Board shall consider those recommendations in a public meeting within 15 days of receiving the recommendations. (Education Code 52070)

BP 0460(d)

LOCAL CONTROL AND ACCOUNTABILITY PLAN

Monitoring Progress

The Superintendent or designee shall report to the Board, at least annually in accordance with the timeline and indicators established by him/her and the Board, regarding the district's progress toward attaining each goal identified in the LCAP. Evaluation shall include, but not be limited to, an assessment of district and school performance based on evaluation rubrics adopted by the State Board of Education pursuant to Education Code 52064.5. Evaluation data shall be used to recommend any necessary revisions to the LCAP.

(cf. 0500 - Accountability)

Technical Assistance/Intervention

When it is in the best interest of the district, the Board may submit a request to the County Superintendent for technical assistance, including, but not limited to: (Education Code 52071)

- 1. Assistance in the identification of district strengths and weaknesses in regard to state priorities and review of effective, evidence-based programs that apply to the district's goals
- 2. Assistance from an academic expert, team of academic experts, or another district in the county in identifying and implementing effective programs to improve the outcomes for student subgroups
- 3. Advice and assistance from the California Collaborative for Educational Excellence established pursuant to Education Code 52074

In the event that the County Superintendent requires the district to receive technical assistance pursuant to Education Code 52071, the Board shall review all recommendations received from the County Superintendent or other advisor and shall consider revisions to the LCAP as appropriate in accordance with the process specified in Education Code 52062.

If the Superintendent of Public Instruction (SPI) identifies the district as needing intervention pursuant to Education Code 52072, the district shall cooperate with any action taken by the SPI or any academic advisor appointed by the SPI, which may include one or more of the following:

- 1. Revision of the district's LCAP
- 2. Revision of the district's budget in accordance with changes in the LCAP
- 3. A determination to stay or rescind any district action that would prevent the district from improving outcomes for all student subgroups, provided that action is not required by a collective bargaining agreement

LOCAL CONTROL AND ACCOUNTABILITY PLAN

Legal Reference:

EDUCATION CODE

305-306 English language education

17002 State School Building Lease-Purchase Law, including definition of good repair

33430-33436 Learning Communities for School Success Program; grants for LCAP implementation

41020 Audits

42127 Public hearing on budget adoption

42238.01-42238.07 Local control funding formula

44258.9 County superintendent review of teacher assignment

48985 Parental notices in languages other than English

51210 Course of study for grades 1-6

51220 Course of study for grades 7-12

52052 Academic Performance Index; numerically significant student subgroups

52060-52077 Local control and accountability plan

52302 Regional occupational centers and programs

52372.5 Linked learning pilot program

54692 Partnership academies

60119 Sufficiency of textbooks and instructional materials; hearing and resolution

60605.8 California Assessment of Academic Achievement; Academic Content Standards Commission

60811.3 Assessment of language development

64001 Single plan for student achievement

99300-99301 Early Assessment Program

CODE OF REGULATIONS, TITLE 5

15494-15497.5 Local control and accountability plan and spending requirements

UNITED STATES CODE, TITLE 20

6312 Local educational agency plan

6826 Title III funds, local plans

Management Resources:

CSBA PUBLICATIONS

Promising Practices for Developing and Implementing LCAPs, Governance Brief, November 2016 LCFF Rubrics, Issue 1: What boards Need to Know About the New Rubrics, Governance Brief rev. October 2016

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California School Accounting Manual

Every Student Succeeds Act - Update #6, January 18, 2017

LCFF Frequently Asked Questions

WEB SITES

CSBA: http://www.csba.org

California Department of Education: http://www.cde.ca.gov

Policy adopted:

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

FEES AND CHARGES

The Board of Trustees recognizes its responsibility to ensure that books, materials, equipment, supplies, and other resources necessary for students' participation in the district's educational program are made available to them at no cost.

No student shall be required to pay a fee, deposit, or other charge for his/her participation in an educational activity which constitutes an integral fundamental part of the district's educational program, including curricular and extracurricular activities. (Education Code 49010, 49011; 5 CCR 350)

```
(cf. 3100 – Budget)
(cf. 6145 – Extracurricular and Cocurricular Activities)
```

As necessary, the Board may approve fees, deposits, and other charges which are specifically authorized by law. When approving such fees, deposits, or charges, establishing fee schedules, or determining whether waivers or exceptions should be granted, the Board shall consider relevant data, including the socio-economic conditions of district students' families and their ability to pay.

```
(cf. 3250 - Transportation Fees)
(cf. 3515.4 - Recovery for Property Loss or Damage)
(cf. 3553 - Free and Reduced Price Meals)
(cf. 5143 - Insurance)
(cf. 9323.2 - Actions by the Board)
```

The prohibition against student fees shall not restrict the district from soliciting for donations, participating in fundraising activities, and providing prizes or other recognition for participants in such activities and events. The Superintendent or designee shall emphasize that participation of students, parents/guardians, district employees, volunteers, or educational or civic organizations in such activities and events is voluntary. The district shall not offer or award to a student any course credit or privileges related to educational activities in exchange for voluntary donations or participation in fundraising activities by or on behalf of the student and shall not remove, or threaten to remove, from a student any course credit or privileges related to educational activities, or otherwise discriminate against the student, due to a lack of voluntary donations or participation in fundraising activities by or on behalf of the student.

```
(cf. 1321 - Solicitation of Funds from and by Students)
(cf. 3290 - Gifts, Grants and Bequests)
```

Whenever district employees, volunteers, students, parents/guardians, or educational or civic organizations participate in such events or activities, the Superintendent or designee shall emphasize that participation in the event or activity is voluntary.

Complaints

A complaint alleging district noncompliance with prohibition against requiring student fees, deposits, or other charges shall be filed in accordance with the district's procedures in BP/AP 1312.3 – Uniform Complain Procedures. (Education Code 49013)

```
(cf. 1312.3 - Uniform Complaint Procedures)
```

FEES AND CHARGES (continued)

If, upon investigation, the district finds merit in the complaint, the Superintendent or designee shall recommend and the Board shall adopt an appropriate remedy to be provided to all affected students and parents/guardian in accordance with 5 CCR 4600.

Information related to the prohibition against requiring students to pay fees for participation in an educational activity shall be included in the district's annual notification required to be provided to all students, parents/guardians, employees, and other interested parties pursuant to 5 CCR 4622. (Education Code 49013)

```
(cf. 4112.9/4212.9/4312.9 - Employee Notifications)
(cf. 5145.6 - Parental Notifications)
```

52612 Tuition for adult classes

The Superintendent or designee may provide additional information or professional development opportunities to administrators, teachers, and other personnel regarding permissible fees.

```
(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)
Legal Reference:
        EDUCATION CODE
        8239 Preschool and wraparound child care services
        8250 Child care and development services for children with disabilities
        8263 Child care eligibility
        8422 21st Century High School after School Safety and Enrichment for Teens programs
        8482,6 After School Education and Safety programs
        8760-8774 Outdoor science and conservation programs
        17453.1 District sale or lease of Internet appliances or personal computers to students or parents
        17551 Property fabricated by students
        19910-19911 Offenses against libraries
        32033 Eye protective devices
        32221 Insurance for athletic team member
        32390 Fingerprinting program
        35330-35332 Excursions and field trips
        35335 School camp programs
        38080-38085 Cafeteria establishment and use
        38119 Lease of personal property; caps and gowns
        38120 Use of school band equipment on excursions to foreign countries
         39801.5 Transportation for adults
        39807.5 Payment of transportation costs
        39837 Transportation of students to places of summer employment
         48050 Residents of adjoining states
         48052 Tuition for foreign residents
         48904 Liability of parent or guardian
         49010-49013 Student fees
         49065 Charge for copies
         49066 Grades, effect of physical education class apparel
         49091.14 Prospectus of school curriculum
         51810-51815 Community service classes
```

FEES AND CHARGES (continued)

52613 Nonimmigrant aliens

56504 School records; students with disabilities

60410 Students in classes for adults

GOVERNMENT CODE

6253 Request for copy; fee

CALIFORNIA CONSTITUTION

Article 9, Section 5 Common school system

CODE OF REGULATIONS, TITLE 5

350 Fees not permitted

4600-4687 Uniform complaint procedures

UNITED STATES CODE, TITLE 8

1184 Foreign Students

COURT DECISIONS

Driving School Assn of CA v. San Mateo Union HSD (1993) 11 Cal. App. 4th 1513

Arcadia Unified School District v. State Department of Education (1992) 2 Cal 4th 251

Steffes v. California Interscholastic Federation (1986) 176 Cal. App. 3d 739

Hartzell v. Connell (1984) 35 Cal. 3d 899

CTA v. Glendale School District Board of Education (1980) 109 Cal. App. 3d 738

Management Resources:

CALIFORNAI DEPARTMENT OF EDUCATION PUBLICATIONS

Pupil Fees: Damage to School Property, Fiscal Management Advisory 16-01, September 16, 2016

Pupil Fees: Parent Service Hours, Fiscal Management Advisory 15-01, January 20, 2015

Pupil Fees: Deposits, and Other Charges: Cap and Gown for High School Graduation

Ceremony, Addendum to Fiscal Management Advisory 12-02, October 4, 2013

Fees, Deposits and Other Charges, Fiscal Management Advisory 12-02, April 24, 2013

WEB SITES

CSBA: http://www.csba.org

California Department of Education: http://www.cde.ca.gov

CDE: http://www.cde.ca.gov

Policy adopted:

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

Students BP 5111(a)

ADMISSION

The Governing Board encourages the enrollment and appropriate placement of all schoolaged children in school. The Superintendent or designee shall inform parents/guardians of students entering a district school at any grade level about admission requirements and shall assist them with enrollment procedures.

Before enrolling any child in a district school, the Superintendent or designee shall verify the child's age, residency, immunization, and other applicable eligibility criteria specified in law, the accompanying administrative regulation, or other applicable Board policies or administrative regulation.

```
(cf. 5111.1 - District Residency)
(cf. 5125 - Student Records)
(cf. 5141.3 - Health Examinations)
(cf. 5141.31 - Immunizations)
(cf. 5141.32 - Health Screening for School Entry)
```

The Superintendent or designee shall ensure that the enrollment of a homeless or foster child or a child of a military family is not delayed because of outstanding fees or fines owed to the child's last school or for his/her inability to produce previous academic, medical, or other records normally required for enrollment.

```
(cf. 6173 - Education for Homeless Children)
(cf. 6173.1 - Education for Foster Youth)
(cf. 6173.2 - Education of Children of Military Families)
```

In addition, no child shall be denied enrollment in a district school solely on the basis of his/her arrest, adjudication by a juvenile court, formal or informal supervision by a probation officer, detention in a juvenile facility, enrollment in a juvenile court school, or other contact with the juvenile justice system. (Education Code 48645.5)

```
(cf. 5119 - Students Expelled from Other Districts)
(cf. 6173.3- Education for Juvenile Court School Students)
```

The Superintendent or designee shall not inquire into or request documentation of a student's citizenship or immigration status, and shall not deny a student enrollment in a district school on the basis of the citizenship or immigration status of the student or his/her parent/guardians. Any information obtained about a student's or parent/guardian's citizenship or immigration status shall not be shared without parent/guardian consent or a lawful judicial order, in accordance with laws pertaining to the confidentiality of student records.

```
cf. 0410 – Nondiscrimination in District Programs and Activities)
cf. 5145.3 – Nondiscrimination/Harassment)
```

ADMISSION (continued)

A student shall not be denied enrollment based on the parent/guardian's refusal to provide the student's or parent/guardian's social security number. During the enrollment process, students and parents/guardians shall be informed that disclosure of their social security number is voluntary. (5 USC 552a Note)

When enrolling in any district school, including a school in their attendance area children whose parents/guardians reside within district boundaries shall be subject to the timelines established by the Board for open enrollment. Children whose parents/guardians do not reside within the district or who are not otherwise eligible for enrollment in the district may apply for interdistrict attendance in accordance with the timelines specified in applicable Board policies and administrative regulations.

```
(cf. 5116.1 - Intradistrict Open Enrollment)
(cf. 5117 - Interdistrict Attendance)
(cf. 5118 - Open Enrollment Act Transfers)
```

The district's enrollment application shall include information about the health care options and enrollment assistance available to families within the district. The district shall not discriminate against any child for not having health care coverage and shall not use any information relating to a child's health care coverage or his/her interest in learning about health care coverage in any manner that would harm the child or his/her family. (Education Code 49452.9)

Legal Reference: see next page

ADMISSION (continued)

Legal Reference:

EDUCATION CODE

46300 Computation of average daily attendance, inclusion of kindergarten and transitional

kindergarten

46600 Agreements for admission of students desiring interdistrict attendance

48000 Minimum age of admission (kindergarten)

48002 Evidence of minimum age required to enter kindergarten or first grade

48010 Minimum age of admission (first grade)

48011 Admission from kindergarten or other school; minimum age

48050-48053 Nonresidents

48200 Children between ages of 6 and 18 years (compulsory full-time education)

48350-48361 Open Enrollment Act

48850-48859 Educational placement of foster youth

48645.5 Enrollment of former juvenile court school students

49076 Access to records by persons without written consent or under judicial order

49408 Information of use in emergencies

49452.9 Health care coverage options and enrollment assistance

49700-49704 Education of children of military families

HEALTH AND SAFETY CODE

120325-120380 Education and child care facility immunization requirements

121475-121520 Tuberculosis tests for students

CODE OF REGULATIONS, TITLE 5

200 Promotion from kindergarten to first grade

201 Admission to high school

CODE OF REGULATIONS, TITLE 17

6000-6075 School attendance immunization requirements

552a Note Refusal to disclose social security number

UNITED STATES CODE, TITLE 42

11431-11435 McKinney Homeless Assistance Act

COURT DECISIONS

Plyler v. Doe, 457 U.S. 202 (1982)

Management Resources:

CSBA PUBLICATIONS

Legal Guidance on Providing All Children Equal Access to Education, Regardless of Immigration

Status, February 2017

[U.S. DEPARTMENT OF JUSTIE CIVIL RIGHTS DIVISION AND U.S. DEPARTMENT OF

EDUCATION OFFICE FOR CIVIL RIGHTS JOINT PUBLICATIONS]

Fact Sheet: Information on the Rights of All Children to Enroll in School

Dear Colleague Letter: School Enrollment Procedures, May 8, 2014

WEB SITES

CSBA: http://www.csba.org

California Department of Education: http://www.cde.ca.gov

U.S. Department of Education, Office for Civil Rights,: http://www2.ed.gov/about/offices/list/ocr

U.S. Department of Justice: http://www.justice.gov

Policy adopted:

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

Students BP 5111.1 (a)

DISTRICT RESIDENCY

The Governing Board desires to admit all students who reside within district boundaries or who fulfill the district residency requirements through other means as allowed by law. The Superintendent or designee shall develop procedures to facilitate the receipt and verification of students' proof of residency.

```
(cf. 5116 - School Attendance Boundaries)
```

The Superintendent or designee shall annually notify parents/guardians of all existing attendance options available in the district, including, but not limited to, all options for meeting residency requirements for school attendance. (Education Code 48980)

```
(cf. 5116.1 - Intradistrict Open Enrollment)
(cf. 5117 - Interdistrict Attendance)
(cf. 5145.6 - Parental Notifications)
```

The Superintendent or designee shall require parents/guardians to provide documentation of the student's residency upon admission to a district school. A copy of the document or written statement offered as verification of residency shall be maintained in the student's mandatory permanent record. (5 CCR 432)

```
(cf. 5111 - Admission)
(cf. 5125 - Student Records)
```

When establishing a student's residency for enrollment purposes, the Superintendent or designee shall not inquire into a student's citizenship or immigration status.

A student's enrollment may be denied when the submitted documentation is insufficient to establish district residency. In any such case, the Superintendent or designee shall notify the parent/guardian in writing, including specific reasons for the denial.

Investigation of Residency

When the Superintendent or designee reasonably believes that a student's parent/guardian has provided false or unreliable evidence of residency, he/she may make reasonable efforts to determine that the student meets district residency requirements. An investigation may be initiated when the Superintendent or designee is able to identify specific, articulable facts supporting the belief that the parent/guardian has provided false or unreliable evidence of residency. (Education Code 48204.1, 48204.2)

The Superintendent or designee may assign a trained district employee to conduct the investigation. The investigation may include the examination of records, including public records, and/or interviews of persons who may have knowledge of the student's residency.

DISTRICT RESIDENCY (continued)

If necessary, the Superintendent or designee may employ the services of a private investigator to conduct the investigation. Before hiring a private investigator, the Superintendent or designee shall make other reasonable efforts to determine whether the student resides in the district. (Education Code 48204.2)

The investigation shall not include the surreptitious collection of photographic or videographic images of persons or places subject to the investigation. However, the use of technology is not prohibited if done in open and public view. (Education Code 48204.2)

Any employee or contractor engaged in the investigation shall truthfully identify himself/herself as an investigator to individuals contacted or interviewed during the course of the investigation. (Education Code 48204.2)

Appeal of Enrollment Denial

If the Superintendent or designee, upon investigation, determines that a student does not meet district residency requirements and denies the student's enrollment in the district, he/she shall provide the student's parent/guardian an opportunity to appeal that determination. (Education Code 48204.2)

The Superintendent or designee shall send the student's parent/guardian written notice specifying the basis for the district's determination. This notice shall also inform the parent/guardian that he/she may, within 10 school days, appeal the decision and provide new evidence of residency.

The burden shall be on the parent/guardian to show why the district's determination to deny enrollment should be overruled. (Education Code 48204.2)

A student who is currently enrolled in the district shall be allowed to remain in attendance at his/her school pending the results of the appeal. A student who is not currently enrolled in the district shall not be permitted to attend any district school unless his/her appeal is successful.

In an appeal to the Superintendent of a determination that district residency requirements were not met, the Superintendent shall review any evidence provided by the parent/guardian or obtained during the district's investigation and shall make a decision within 10 school days of receipt of the parent/guardian's request for the appeal. The Superintendent's decision shall be final.

DISTRICT RESIDENCY (continued)

Enrollment Not Requiring District Residency

When approved by the Board and the appropriate agency, the district may enroll students from other countries who are in the United States on an F-1 visa or are participating in an international exchange program under the sponsorship of a government-approved agency.

```
(cf. 5111.2 - Nonresident Foreign Students)
(cf. 6145.6 - International Exchange)
```

The district may enroll a nonresident student living in an adjoining state or foreign country in accordance with Education Code 48050-48052.

District residency is not required for enrollment in a regional occupational center or program if there are openings in the program or class. (Education Code 52317)

(cf. 6178.2 - Regional Occupational Center/Program)

Legal Reference: See next page

DISTRICT RESIDENCY (continued)

Legal Reference:

EDUCATION CODE

220 Prohibition of discrimination

35160.5 Intradistrict open enrollment

35351 Assignment of students to particular schools

46600-46611 Interdistrict attendance permits

48050-48054 Nonresidents

48200-48208 Compulsory education law, especially:

48204 Residency requirements

48204.1-48204.2 Evidence of residency

48300-48316 Student attendance alternatives, school district of choice program

48350-48361 Open Enrollment Act transfers

48852.7 Education of homeless students; immediate enrollment

48853.5 Education of foster youth; immediate enrollment

48980 Notifications at beginning of term

52317 Regional occupational program, admission of persons including nonresidents

FAMILY CODE

6550-6552 Caregivers

GOVERNMENT CODE

6205-6210 Confidentiality of residence for victims of domestic violence

CODE OF REGULATIONS, TITLE 5

432 Retention of student records

UNITED STATES CODE, TITLE 42

11431-11435 McKinney-Vento Homeless Assistance Act

COURT DECISIONS

Katz v. Los Gatos-Saratoga Joint Union High School District, (2004) 117 Cal. App. 4th 47

Management Resources:

CSBA PUBLICATIONS

Legal Guidance on Providing All Children Equal Access to Education, Regardless of Immigration

Status, February 2017

Legal Guidance Regarding International Student Exchange Placement Organizations, April 2014

U.S. DEPARTMENT OF JUSTICE CIVIL RIGHTS DIVISION AND U.S. DEPARTMENT OF

EDUCATION [OFFICE FOR CIVIL RIGHTS JOINT] PUBLICATIONS

Fact Sheet: Information on the Rights of All Children to Enroll in School

Dear Colleague Letter: School Enrollment Procedures, May 8, 2014

WEB SITES

CSBA: http://www.csba.org

California Department of Education: http://www.cde.ca.gov

California Secretary of State, Safe at Home Program: http://www.sos.ca.gov/safeathome

U.S. Department of Education, Office for Civil Rights: http://www2.ed.gov/ocr

U.S. Department of Justice: http://www.justice.gov

Policy adopted:

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

Students BP 5113(a)

ABSENCES AND EXCUSES

The Governing Board believes that regular attendance plays an important role in student achievement. The Board shall work with parents/guardians and students to ensure their compliance with all state attendance laws, and may use appropriate legal means to correct problems of chronic absence or truancy.

(cf. 5112.1 - Exemptions from Attendance) (cf. 5112.2 - Exclusions from Attendance) (cf. 5113.1 - Chronic Absence and Truancy) (cf. 5121 - Grades/Evaluation of Student Achievement) (cf. 6154 Homework/Makeup Work)

Absence from school shall be excused only for health reasons, family emergencies, and justifiable personal reasons, as permitted by law, Board policy, and administrative regulations. (Education Code 48205)

Student absence for religious instruction or participation in religious exercises away from school property may be considered excused subject to law and administrative regulations. (Education Code 46014)

Inasmuch as school attendance and class participation are integral to students' learning experiences, parents/guardians and students shall be encouraged to schedule medical and other appointments during non-school hours.

Students shall not be absent from school without their parents/guardians' knowledge or consent, except in cases of medical emergency or, as authorized pursuant to Education Code 46010.1, for a confidential medical appointment.

The Board shall, by resolution entered into its minutes, approve reasonable methods that may be used to verify student absences due to illness or quarantine. (5CCR 421)

Legal Reference: see next page

ABSENCES AND EXCUSES (continued

Legal Reference: EDUCATION CODE 1740 Employment of personnel to supervise attendance (county superintendent) 37201 School month 37223 Weekend classes 41601 Reports of average daily attendance 42238-42250.1 Apportionments 46000 Records (attendance) 46010-46014 Absences 46100-46119 Attendance in kindergarten and elementary schools 46140-46147 Attendance in junior high and high schools 48200-48208 Children ages 6-18 (compulsory full-time attendance) 48210-48216 Exclusions from attendance 48240-48246 Supervisors of attendance 48260-48273 Truants 48292 Filing complaint against parent 48320-48324 School attendance review boards 48340-48341 Improvement of student attendance 48980 Parental notifications 49067 Unexcused absences as cause of failing grade 49701 Provisions of the interstate compact on educational opportunities for military children ELECTIONS CODE 12302 Student participation on precinct boards FAMILY CODE 6920-6929 Consent by minor **VEHICLE CODE** 13202.7 Driving privileges; minors; suspension or delay for habitual truancy WELFARE AND INSTITUTIONS CODE 601-601.4 Habitually truant minors 11253.5 Compulsory school attendance CODE OF REGULATIONS, TITLE 5 306 Explanation of absence 420-421 Record of verification of absence due to illness and other causes ATTORNEY GENERAL OPINIONS 87 Ops.Cal.Atty.Gen. 168 (2004) 66 Ops. Cal. Atty. Gen. 244 (1983) COURT DECISIONS American Academy of Pediatrics et al v. Lungren et al (1997) 16 Cal.4th 307

Management Resources:

CSBA PUBLICATIONS

Improving Student Achievement by Addressing Chronic Absence, Policy Brief, December 2010

WEB SITES

CSBA: http://www.csba.org

Policy adopted:

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

Students BP 5148.2(a)

BEFORE/AFTER SCHOOL PROGRAMS

The Governing Board desires to provide before-school and/or after-school enrichment programs that support the regular education program in a supervised environment. In order to increase academic achievement of participating students, the content of such programs shall be coordinated with the district's vision and goals for student learning, local control and accountability plan, curriculum, and academic standards.

```
(cf. 0000 - Vision)
(cf. 0200 - Goals for the School District)
(cf. 0460 - Local Control and Accountability Plan)
(cf. 5147 - Dropout Prevention)
(cf. 5148 - Child Care and Development)
(cf. 6011 - Academic Standards)
(cf. 6176 - Weekend/Saturday Classes)
(cf. 6177 - Summer Learning Program)
(cf. 6179 - Supplemental Instruction)
```

The district's program shall be planned through a collaborative process that includes parents/guardians, students, representatives of participating schools, governmental agencies including city and county parks and recreation departments, local law enforcement, community organizations, and, if appropriate, the private sector. (Education Code 8422, 8482.5)

To the extent feasible, the district shall give priority to establishing before-school and/or after-school programs in low-performing schools and/or programs that serve low-income and other at-risk students.

```
(cf. 1020 - Youth Services)
(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)
(cf. 1700 - Relations Between Private Industry and the Schools)
(cf.6020 - Parent Involvement)
```

Any program to be established shall be approved by the Board and the principal of each participating school. (Education Code 8421, 8482.3)

The Superintendent or designee shall ensure that all staff who directly supervise students in the district's before-school and/or after-school program possess appropriate knowledge and experience. As needed, staff and volunteers shall receive ongoing training related to their job responsibilities.

```
(cf. 1240 – Volunteer Assistance)
(cf. 4131 – Staff Development)
(cf. 4222 – Teacher Aides/Paraprofessional)
(cf. 4231 – Staff Development)
(cf. 4331 – Staff Development)
```

BEFORE/AFTER SCHOOL PROGRAMS (continued)

Each program shall include academic and enrichment elements in accordance with law and administrative regulation. In addition, the program may include support services that reinforce the educational component and promote student health and well-being.

```
(cf. 0450 - Comprehensive Safety Plan)
(cf. 3550 — Food Service/Child Nutrition Program)
(cf. 5030 — Student Wellness)
(cf. 5131.6 - Alcohol and Other Drugs)
(cf. 6142.7 Physical Education and Activity)
```

A family fee may be charged to participating families based on the actual cost of services, as long as the fee is waived or reduced for families with students who are eligible for free or reduced-price meals. (Education Code 8422, 8482.6)

In regard to the After School Education and Safety program and/or 21st Century Community Learning Center program, no fee shall be charged for a student identified as a homeless or foster youth. (Education Code 8482.6)

```
(cf. 3260 – Fees and Charges)
(cf. 3553 – Free and Reduced Price Meals)
(cf. 6173 – Education for Homeless Children)
(cf. 6173.1 – Education for Foster Youth)
```

Eligible students ages 11-12 years shall be placed in a before-school or after-school program, if and when available, rather than subsidized child care and development services. During the time that the before-school or after-school program, does not operate, such students may be provided the option of enrolling in child care and development services in accordance with the priorities established in AR 5148 – Child Care and Development. (Education Code 8263.4)

The Board and the Superintendent or designee shall monitor student participation rates and shall identify measures that shall be used to evaluate program effectiveness. Such measures may include, but are not limited to, student outcome data; program self-assessments; feedback from staff, participating students, and parents/guardians; and observation of program activities.

```
(cf. 0500 - Accountability)
```

Every three years, the Superintendent or designee shall review the after-school program, plan, including, but not limited to program goals, program content, and outcome measures. Documentation of the program plan shall be maintained for a minimum of five years.

```
(cf. 3580 – district records)
```

BEFORE/AFTER SCHOOL PROGRAMS (continued)

Legal Reference:

EDUCATION CODE

8263 Eligibility and priorities for subsidized child development services

8263.4 Enrollment of students ages 11-12 years

8273.1 Family fees, exemptions

8350-8359.1 Programs for CalWORKS recipients

8360-8370 Personnel qualifications

8420-8428 21st Century After-School Program for Teens

8482-8484.65 After School Education and Safety Program

8484.7-8484.9 21st Century Community Learning Centers

8490-8490.7 Distinguished After School Health Recognition Program

17264 New construction; accommodation of before- and after-school programs

35021.3 After-school physical recreation instructors

45125 Criminal record check

45330 Paraprofessionals; instructional aides

35340-45349 Paraprofessionals; instructional aides

49024 Criminal background check; Activity Supervisor Clearance Certificate

49430-49436 [4] Nutrition standards

49540-49546 Child Care Food Program

49553 Free or reduced-price meals

60851.1 Suspension of high school exit examination

69530-69547.9 Cal Grant program

UNITED STATES CODE, TITLE 20

[6311 State plans]

6314 Title I schoolwide programs

6319 Program improvement

7171-7176 21st Century community learning centers

UNITED STATES CODE, TITLE 42

1766-1766a Child and Adult Care Food Program

11434a Education for homeless children and youths

CODE OF FEDERAL REGULATIONS, TITLE 7

226.17 Child care center nutrition standards

Management Resources: see next page

BEFORE/AFTER SCHOOL PROGRAMS (continued)

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Quality Program Improvement Plan for Expanded Learning Programs in California 2016-17,

November 2016

Request for Application for Programs Proposing to Serve High School Students, September 2016

A Crosswalk Between the Quality Standards for Expanded Learning and Program

Quality Assessment Tools, 2014

Quality Standards for Expanded Learning in California: Creating and Implementing a Shared

Vision of Quality, 2014

21st Century High school After School Safety and Enrichment for Teens Program Frequently

Asked Questions, March 2012

California After School Physical Activity Guidelines, 2009

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

21st Century Community Learning Centers, Nonregulatory Guidance, February 2003

WEB SITES

CSBA: http://www.csba.org

California Department of Education, Before and After School

http://www.cde.ca.gov/ls/ba

California Healthy Kids Survey: https://chks.wested.org

California School-Age Consortium: http://calsac.org

Commission on Teacher Credentialing: http://www.ctc.ca.gov

Partnership for Children and Youth: http://partnerforchildren.org

U.S. Department of Agriculture: http://www.fns.usda.gov/cnd/care/afterschool.htm

U.S. Department of Education: http://www.ed.gov

Policy adopted:

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

Instruction BP 6111(a)

SCHOOL CALENDAR

For each district school, the Governing Board shall adopt a school calendar that meets the requirements of law as well as the needs of the community, students, and the work year as negotiated with the district's employee organization(s). As appropriate, the Superintendent or designee shall ensure that the proposed calendar is aligned with assessment and accountability schedules in order to support the district's goals for student achievement.

```
(cf. 0200 - Goals for the School District)
(cf. 4143/4243 - Negotiations/Consultation)
(cf. 6162.51 - State Academic Achievement Tests)
(cf. 6162.52 - High School Exit Examination)
```

Each school calendar shall show the beginning and ending school dates, legal and local holidays, staff development days, orientation days, minimum days, vacation periods, and other pertinent dates.

```
(cf. 6112 - School Day)
(cf. 6115 - Ceremonies and Observances)
(cf. 6117 - Year-Round Schedules)
(cf. 6177 - Summer Learning Programs)
```

The district shall offer a minimum of 175 days of instruction per school year, until it equals or exceeds the local control funding formula target established for it pursuant to Education Code 42238.02, at which time it shall offer 180 days or more of instruction per school year. (Education Code 41420, 46208)

```
(cf. 1431 - Waivers)
```

Staff development days shall not be counted as instructional days.

```
(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331- Staff Development)
```

Notification of the schedule of minimum days and student-free staff development days shall be sent to all parents/guardians at the beginning of the school year. If any minimum days or student-free staff development days are added to the schedule, the Superintendent or designee shall notify parents/guardians of the affected students as soon as possible and at least one month before the scheduled minimum day. (Education Code 48980)

```
(cf. 5145.6 - Parental Notifications)
```

If a school will be used as a polling place on an election day, the Board shall determine whether to continue school in session, designate the day for staff training and development, or close the school to students and nonclassified staff. (Elections Code 12283)

```
(cf. 1400 - Relations Between Governmental Agencies and the Schools)
(cf. 5113 - Absences and Excuses)

Legal Reference: (see next page)
```

SCHOOL CALENDAR (continued)

Legal Reference:

EDUCATION CODE

37200-37202 School calendar

37220-37223 Holidays

37600-37672 Continuous school programs: year-round schools, especially:

37618 School calendar

37700-37711 Four-day week

41420 Apportionment withholding, school not maintained for 175 days

41422 Schools not maintained for 175 days

42238.02 Local control funding formula

46200-46206 Incentives for longer instructional day and year

46300 Method of computing ADA

48980 Notice at beginning of term

ELECTIONS CODE

12283 School closures, election days

COURT DECISIONS

Butt v. State of California, (1992) 4 Cal 4th 668

PUBLIC EMPLOYMENT RELATIONS BOARD DECISIONS

Davis Joint Unified School District, (1984) PERB Decision No. 474

Management Resources:

WEB SITES

CSBA: http://www.csba.org

California Department of Education: http://www.cde.ca.gov

California Public Employment Relations Board: http://www.perb.ca.gov

Secretary of State's Office: http://www.ss.ca.gov

Instruction BP 6142.2(a)

WORLD/FOREIGN LANGUAGE INSTRUCTION

In order to prepare students for global citizenship and to broaden their intercultural understanding and career opportunities, the Governing Board shall provide students with opportunities to develop linguistic proficiency and cultural literacy in one or more world languages in addition to English.

The Superintendent or designee shall recommend world languages to be taught in the district's educational program based on student interest, community needs, and available resources. He/she shall also consider providing English learners the opportunity to study their heritage language, when such a course is available, in order to continue developing skills in that language. American Sign Language courses shall be open to all students regardless of hearing status.

```
(cf. 6174 - Education for English Language Learners)
```

The district shall offer a sequential curriculum aligned with the state content standards, state curriculum framework, and, as applicable, California university admission requirements for languages other than English.

```
(cf. 6011 - Academic Standards)
(cf. 6141 - Curriculum Development and Evaluation)
```

Instruction in world languages shall be offered to secondary school students beginning no later than grade 7 and shall be designed to develop students' skills in understanding, speaking, reading, and writing the language. (Education Code 51220)

```
(cf. 6143 - Courses of Study)
```

Students shall obtain credit toward high school graduation requirements for completion of a one-year course during grades 9-12 in a world language or American Sign Language.

```
(cf. 5126 - Awards for Achievement)
(cf. 6146.1 - High School Graduation Requirements)
(cf. 6146.11 - Alternative Credits Toward Graduation)
```

The district may establish a dual-language immersion program that provides integrated language learning and academic instruction for native speakers of English and native speakers of another language, with the goals of high academic achievement, first and second language proficiency, and cross-cultural understanding. (Education Code 305-306)

The Board shall ensure that students have access to high-quality instructional materials in world languages. In accordance with Board policy, teachers shall be encouraged to identify and use supplemental resources, such as literature, technology, newspapers and other media, dictionaries, and volunteers from the community to enhance the world language instructional program.

WORLD/FOREIGN LANGUAGE INSTRUCTION (continued)

(cf. 1240 - Volunteer Assistance) (cf. 6161.1 - Selection and Evaluation of Instructional Materials) (cf. 6161.11 - Supplementary Instructional Materials) (cf. 6163.1- Library Media Centers)

The Superintendent or designee shall provide professional development as necessary to ensure that teachers of world languages have the knowledge and skills they need to implement an effective instructional program that helps students attain academic standards.

(cf. 4131 - Staff Development)

The Superintendent or designee shall provide periodic reports to the Board regarding the effectiveness of the district's world language program which may include, but not be limited to, a description of the district's curriculum and the extent to which it is aligned with the state's content standards and curriculum framework, student achievement of district standards for world language instruction, and student participation rates in each language course. Program evaluation shall be used to identify needed improvements and may be considered in determining the languages to be taught in the district.

(cf. 0500 - Accountability) (cf. 6190 - Evaluation of the Instructional Program)

Legal Reference: (see next page)

WORLD/FOREIGN LANGUAGE INSTRUCTION (continued)

Legal Reference:

EDUCATION CODE

300-311 Education for English learners

42238.02 Local control funding formula; class size requirements

44253.1-44253.11 Qualifications of teachers of English learners

44256-44257 Credential requirements, including teachers of foreign language

48980 Parental notifications

51212 Legislative intent to encourage foreign language instruction in grades 1-6

51220 Courses of study, grades 7-12

51225.3 High school graduation requirements

51243-51245 Alternative credits toward graduation for foreign language instruction in private school

60119 Public hearings, instructional materials

60605.3 Content standards for foreign language instruction

60605.5 Revision of state standards for world language instruction

CODE OF REGULATIONS, TITLE 5

1632 Alternative credits toward graduation for foreign language instruction in private school

Management Resources:

CALIFORNIA SCHOOL BOARDS ASSOCIATION PUBLICATIONS]

English Learners in Focus, Issue 2: The Promise of Two-Way Immersion Programs,

Governance Brief, September 2014

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Two-Way Language Immersion Program FAQ

World Language Content Standards for California Public Schools, Kindergarten Through Grade

Twelve, adopted January 7, 2009

Foreign Language Framework for California Public Schools, Kindergarten Through Grade Twelve, 2003

CENTER FOR APPLIED LINGUISTICS PUBLICATIONS

Guiding Principles for Dual Language Education, Second Edition, 2007

COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS

CL-622 Serving English Learners

UNIVERSITY OF CALIFORNIA PUBLICATION

A-G Guide

WEB SITES

CSBA: http://www.csba.org

American Council on the Teaching of Foreign Languages: http://www.actfl.org

California Association of Bilingual Education: http://www.bilingualeducation.org

California Department of Education, Foreign Language: http://www.cde.ca.gov/ci/fl

California Foreign Language Project: http://www.stanford.edu/group/CFLP

California Language Teachers' Association: http://www.clta.net

Center for Applied Linguistics: http://www.cal.org

University of California, a-g Course Approval: http://www.ucop.edu/a-gGuide/ag

Policy adopted:

Instruction BP 6144(a)

CONTROVERSIAL ISSUES

The Governing Board recognizes that the district's educational program may sometimes include instruction related to controversial issues that may arouse strong reactions based on personal values and beliefs, political philosophy, culture, religion, or other influences. Instruction concerning such topics shall be relevant to the adopted course of study and curricular goals and should be designed to develop students' critical thinking skills, ability to discriminate between fact and opinion, respect for others, and understanding and tolerance of diverse points of view.

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(cf. 6141.2 – Recognition of Religious Beliefs and Customs)
(6142.1 – Sexual Health and HIV/AIDS Prevention Instruction)
(cf. 6142.3 – Civic Education)
(cf. 6142.8 – Comprehensive Health Education)
(cf. 6142.94 – History-Social Science Instruction)
(cf. 6143 – Courses of Study)
```

The Board expects administrators and teachers to exercise professional judgment when deciding whether or not a particular issue is suitable for study or discussion. They shall consult with the Superintendent or designee as necessary to determine the appropriateness of the subject matter, guest speakers, and/or related instructional materials or resources.

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(cf. 6141 – Curriculum Development and Evaluation)
(cf. 6161.1 – Selection and Evaluation of Instruction Materials)
(cf. 6161.11 – Supplementary Instructional Materials)
```

When providing instruction related to a controversial issue, the following guidelines shall apply:

- 1. The topic shall be suitable to the age and maturity of the students.
- 2. Instruction shall be presented in a balanced manner, addressing all sides of the issue without bias or prejudice and without promoting any particular point of view.
- 3. In the classroom, teachers act on behalf of the district and are expected to follow the adopted curriculum. In leading or guiding class discussions about issues that may be controversial, a teacher may not advocate his/her personal opinion or viewpoint. When necessary, the Superintendent or designee may instruct teachers to refrain from sharing personal views in the classroom on controversial topics.

CONTROVERSIAL ISSUES

4. Students shall be assured of their right to form and express an opinion without jeopardizing their grades or being subject to discrimination, retaliation, or discipline, provided the viewpoint does not constitute harassment, threats, intimidation, or bullying or is otherwise unlawful.

```
(cf. 5022 – Student and Family Privacy Rights)
(cf. 5121 – Grades/Evaluation of Student Achievement)
(cf. 5145.2 – Freedom of Speech/Expression)
(cf. 6145.5 – Student Organizations and Equal Access)
```

5. Students shall be informed of conduct expected during such instruction and the importance of being courteous and respectful of the opinions of others.

```
(cf. 5131. 5131 – Conduct)
(cf. 5131.2 Bullying)
(cf. 5137 – Positive School Climate)
```

- 6. Adequate factual information shall be provided to help students objectively analyze and evaluate the issue and draw their own conclusions.
- 7. The instruction shall not reflect adversely upon persons because of their race, ethnicity, national origin, sex, sexual orientation, gender identity or expression, disability, religion, or any other basis prohibited by law.

```
(cf. 0410 – Nondiscrimination in District Programs and Activities) (cf. 5145.3 – Nondiscrimination/Harassment) (cf. 5145.9 – Hate-Motivated Behavior)
```

8. The subject matter of the instruction shall not otherwise be prohibited by state or federal law.

When a guest speaker is invited to make a presentation related to a controversial issue, the Superintendent or designee shall notify him/her of this policy and the expectations and goals regarding the instruction. If the guest speaker is presenting only one point of view on an issue, the teacher shall be responsible for ensuring that students also receive information on opposing viewpoints

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(cf. 6145.8 - Assemblies and Special Events)
```

CONTROVERSIAL ISSUES

When required by law, such as in regards to comprehensive sexual health and HIV prevention education, parents/guardians shall be notified prior to instruction that they may request in writing that their child be excused from the instruction. Students whose parents/guardians decline such instruction may be offered an alternative activity of similar value.

A student or parent/guardian with concerns regarding instruction about controversial issues may communicate directly with the teacher or principal and/or use appropriate district complaint procedures.

(cf. 1312.1 - Complaints Concerning District Employees) (cf. 1312.2 - Complaints Concerning Instructional Materials)

Legal Reference:

EDUCATION CODE

220 Prohibition of discrimination

48950 Freedom of speech

51240 Excuse from health instruction due to religious beliefs

51500 Prohibited instruction or activity

51510 Prohibited study or supplemental materials

51511 Religious matters properly included in courses of study

51513 Materials containing questions about beliefs or practices

51530 Prohibition and definition re advocating or teaching communism with intent to indoctrinate 51930-51939 California Healthy Youth Act; comprehensive sexual health and HIV prevention education

60040 Portrayal of cultural and racial diversity

60044 Prohibited instructional materials

60045 Criteria for instructional materials

COURT DECISIONS

Johnson v. Poway Unified School District, (2011) 658 F.3d 954 (9th Cir.)

Mayer v. Monroe County Community School Corporation, (2007) 474 F .3d 477 (7th Cir.)

Garcetti v. Ceballos, (2006) 547 U.S. 410

Policy: Approved:

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

Instruction BP 6174(a)

EDUCATION FOR ENGLISH LANGUAGE LEARNERS

The Governing Board intends to provide English language learners with challenging curriculum and instruction that develop proficiency in English while facilitating student achievement in the district's regular course of study.

The district shall identify in its local control and accountability plan (LCAP) goals and specific actions and services to enhance student engagement, academic achievement, and other outcomes for English Learners.

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(cf. 0460 – Local Control and Accountability Plan)
(cf. 3100 – Budget)
```

The Superintendent or designee shall encourage parent/guardian and community involvement in the development and evaluation of programs for English learners.

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(cf. 0420 – School Plans/Site Councils)
(cf. 1220 – Citizen Advisory Committees)
(cf. 6020 – Parent Involvement)
```

English learners shall be provided English language development instruction targeted to their English proficiency level and aligned with the state content standards and curriculum framework. The district's program shall be based on sound instructional theory, use standards-aligned instructional materials, and assist students in accessing the full educational program.

```
(cf. 6011 – Academic Standards)
(cf. 6141- Curriculum Development and Evaluation)
(cf. 6161.1 – Selection and Evaluation of Instructional Materials)
(cf. 6161.11 – Supplemental Instructional Materials)
(cf. 6171 – Title I Programs)
```

The Superintendent or designee shall ensure that all staff employed to teach English learners possess the appropriate authorization from the Commission on Teacher Credentialing.

```
(cf. 4112.22 - Staff Teaching English Learners)
```

The district shall provide effective professional development to teachers (including teachers in classroom settings that are not the settings of language instruction education programs), administrators, and other school or community-based organization personnel to improve the instruction and assessment of English learners and enhance staff's ability to understand and use curricula, assessment, and instructional strategies for English learners. Such professional development shall be of sufficient intensity and duration to produce a positive and lasting impact on teachers' performance in the classroom. (20 USC 6825)

```
(cf. 4131 – Staff Development)
(cf. 4231 – Staff Development)
(cf. 4331 – Staff Development)
```

To support students' English language development, the Superintendent or designee may provide an adult literacy program that leads to English fluency for parents/guardians and community members.

Identification and Assessment

The Superintendent or designee shall maintain procedures which provide for the accurate identification of English learners and an assessment of their proficiency and needs in the areas of listening, speaking, reading, and writing in English.

Once identified as an English learner, a student shall be annually assessed for language proficiency until he/she is reclassified based on criteria specified in the accompanying administrative regulation.

English learners' academic achievement in English language arts, mathematics, science, and any additional subject required by law shall be assessed using the California Assessment of Student Performance and Progress. As necessary, the test shall be administered with allowable testing variations in accordance with 5 CCR 853.5 and 853.7. English learners who are in their first 12 months of attending a school in the United States shall be exempted from taking the English language arts assessment to the extent allowed by federal law. (Education Code 60603, 60640; 5 CCR 853.5, 853.7)

(cf.6152.51 - State Academic Achievement Tests)

Language Acquisition Programs

In establishing the district's language acquisition programs, the Superintendent or designee shall consult with parents/guardians and community during the LCAP development process. He/she shall also consult with administrators, teachers, and other personnel with appropriate authorizations and experience in establishing a language acquisition program. (Education Code 305)

Language acquisition programs are educational programs that are designed to ensure English acquisition as rapidly and as effectively as possible and that provide instruction to students on the state-adopted academic content standards, including the English language development standards. The language acquisition programs provided to students shall be informed by research and shall lead to grade-level proficiency and academic achievement in both English and another language. (Education Code 305)

The District shall offer English learners a structured English immersion program to ensure that English learners have access to the core academic content standards, including the English language development standards, and become proficient in English. In the structured English immersion program, nearly all the classroom instruction shall be provided in English, but with the curriculum and presentation designed for students who are learning English. (Education Code 305-306)

For purpose of determining the amount of instruction to be conducted in English in the structured English immersion program, "nearly all" means that all classroom instruction shall be conducted in English except for clarification, explanation, and support as needed.

In addition, language acquisition programs offered by the district may include, but are not limited to, the following: (Education Code 305-306)

1. The district may offer a dual-language immersion program that provides integrated language learning and academic instruction for native speakers of English and native speakers of another language, with the goals of high academic achievement, first and second language proficiency, and cross-cultural understanding.

(cf.6142.2 - World/Foreign Language Instruction)

2. The district may offer a transitional or developmental program for English learners that provides literacy and academic instruction in English and a student's native language and that enables an English learner to achieve English proficiency and academic mastery of subject matter content and higher order thinking skills, including critical thinking, in order to meet state academic content standards.

Parents/guardians of English learners may choose a language acquisition program that best suits their child. To the extent possible, any language acquisition program requested by the parents/guardians of 30 or more students at the school or by the parents/guardians of 20 or more students at any grade level shall be offered by the school. (Education Code 310)

The district's language acquisition programs for grades K-3 shall comply with class size requirements specified in Education Code 42238.2. (Education Code 310)

(cf.6151 - Class Size)

At the beginning of each school year or upon a student's enrollment, parents/guardians shall be provided information on the types of language acquisition programs available to students enrolled in the district, including, but not limited to, a description of each program. (Education Code 310)

(cf. 5145.6 – Parental Notifications)

When an English learner is determined pursuant to state and district reclassification criteria to have acquired a reasonable level of English proficiency pursuant to Education Code 313 and 52164.6, or upon request by the student's parent/guardian, the student shall be transferred from a language acquisition program into an English language mainstream classroom.

Program Evaluation

To evaluate the effectiveness of the district's educational program for English learners, the Superintendent or designee shall report to the Board, at least annually, regarding:

- 1. Progress of English learners towards proficiency in English
- 2. The number and percentage of English learners reclassified as fluent English proficient.
- 3. The number and percentage of English learners who are or are at risk of being classified as long-term English learners in accordance with Education Code 313.1
- 4. The achievement of English learners on standards-based tests in core curricular areas
- 5. Progress toward any other goals for English learners identified in the district's LCAP
- 6. A comparison of current data with data from at least the previous year

The Superintendent or designee shall also provide the Board with regular reports from any district or school wide English learner advisory committees.

Legal Reference: see next page

Legal Reference: **EDUCATION CODE** 300-340 English language education for immigrant children 305-310 Language acquisition programs 313-313.5Assessment of English proficiency 430-446 English Learner and Immigrant Pupil Federal Conformity Act 33050 State Board of Education waiver authority 42238.02-42238.03 Local control funding formula 44253.1-44253.11 Qualifications for teaching English learners 48980 Parent notifications 48985 Notices to parents in language other than English 52052 Academic Performance Index; numerically significant student subgroups 52060-52077 Local control and accountability plan 52130-52135 Impacted languages act of 1984 52160-52178 Bilingual Bicultural Act 56305 CDE manual on English learners with disabilities 60603 Definition, recently arrived English learner 60605.87 Supplemental instructional materials, English language development 60640 California Assessment of Student Performance and Progress 60810-60812 Assessment of language development 62005.5 Continuation of advisory committee after program sunsets CODE OF REGULATIONS, TITLE 5 853.5-853.7 Test administration; universal tools, designated supports, and accommodations 11300-11316 English Language Learner Education 11510-11517 California English Language Development Test UNITED STATES CODE, TITLE 20 1412 Individuals with Disabilities Education Act; State eligibility 1701-1705 Equal Educational Opportunities Act 6311 Title I state plan 6312 Title I Local education agency plans 6801-7014 Title III, Language instruction for English learners and immigrant students **COURT DECISIONS** Valeria G. v. Wilson, 2002 307 F.3d 1036 California Teachers Association et al. v. State Board of Education et al., (9th Circuit, 2001) 271 F.3d 1141 McLaughlin v. State Board of Education, (1999) 75 Cal.App. 4th 196 Teresa P. et al v. Berkeley Unified School District et al, (1989) 724 F.Supp. 698 Casteneda v. Pickard, (5th Cir. 1981) 648 F.2d 989 ATTORNEY GENERAL OPINIONS 83 Ops. Cal. Atty. Gen. 40 (2000)

Management Resources:

CSBA PUBLICATIONS

English Learners in Focus, Issue 1: Updated Demographic and Achievement Profile of California's English Learners, Governance Brief, rev. September 2016

English Learners in Focus, Issue 3: Ensuring High-Quality Staff for English Learners, Governance Brief, July 2016

English Learners in Focus, Issue 2: The Promise of Two-Way Immersion Programs, Governance Brief, September 2014

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Integrating the CA ELD Standards into K-12 Mathematics and Science Teaching and Learning, December 2015

Academic Criterion for Reclassification, CDE Correspondence, August 11, 2014

English Language Arts/English Language Development Framework for California Public

Schools: Transitional Kindergarten Through Grade Twelve, 2014

Common Core State Standards for Mathematics, rev. 2013

EDUCATION FOR ENGLISH LANGUAGE LEARNERS (continued)

Next Generation Science Standards for California Public School, Kindergarten Through Grade Twelve, 2013

English Language Development, Standards for California Public Schools; Kindergarten Through Grade Twelve, 2012

Matrix of Test Variation, Accommodations, and Modifications for Administration of California Statewide Assessments

U.S. DEPARTMENT OF EDUCATION NONREGUALTORY GUIDANCE

Accountability for English Learners Under the ESEA, Non-Regulatory Guidance, January 2017

English Learner Tool Kit for State and Local Educational Agencies (SEAs and LEAs), rev.

November 2016

English Learners and Title III of the Elementary and Secondary Education Act (ESEA), as Amended by the Every Student Succeeds Act (ESSA), Non-Regulatory Guidance, September 23, 2016

Dear Colleague Letter: English Learner Students and limited English Proficient Parents, January 7, 2015

Assessment and Accountability for Recently Arrived and Former Limited English Proficient (LEP)
Students, May 2007

WEB SITES

CSBA: http://www.csba.org

California Association for Bilingual Education: Http://www.cde.ca.gov/sp/el

California Department of Education: http://www.cde.ca.gov/sp/el

National Clearinghouse for English Language Acquisition: http://www.ncela.us

U.S. Department of Education; http://www.ed.gov

Instruction BP 6176(a)

WEEKEND/SATURDAY CLASSES

The Governing Board desires to increase educational opportunities outside the regular school week in order to meet students' needs and promote academic achievement. When staffing, facilities, and other resources are available, the Board may approve the provision of classes on Saturday and/or Sunday that support and are integrated with other learning opportunities.

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(cf. 5148.2 - Before/After School Programs)
(cf. 6111 - School Calendar)
```

Weekend classes may include but are not limited to:

1. Continuation classes (Education Code 37223)

(cf. 6184 - Continuation Education)

2. Special day classes for mentally gifted minors (Education Code 37223)

(cf. 6172 - Gifted and Talented Student Program)

3. Makeup classes for unexcused absences occurring during the week (Education Code 37223)

```
(cf. 5113 - Absences and Excuses)
(cf. 5113.1 - Chronic Absence and Truancy)
(cf. 6154 - Homework/Makeup Work)
```

4. The programs of a ROC/P (Education Code 37223)

```
(cf. 6178 - Career Technical Education)
(cf. 6178.2 - Regional Occupational Center/Program)
```

5. Supplemental instruction for students who need additional assistance to meet academic standards or requirements

```
(cf. 5123 - Promotion/Acceleration/Retention)
(cf. 6146.1 - High School Graduation Requirements)
(cf. 6179 - Supplemental Instruction)
```

6. Enrichment classes in core academic subjects

```
(cf. 6142.91 - Reading/Language Arts Instruction)
(cf. 6142.92 - Mathematics Instruction
```

Except in ROC/Ps, and as otherwise provided by law, any class offered on a Saturday or Sunday pursuant to Education Code 37223, shall be one offered during the regular Monday through Friday school week. (Education Code 37223)

WEEKEND/SATURDAY CLASSES (continued)

Except in ROC/Ps, weekend attendance shall not result in crediting any student with more than five days of attendance per week. (Education Code 37223)

Attendance at weekend classes offered pursuant to Education Code 37223 shall be voluntary, except that truants, as defined in Education Code 48260, may be required to attend classes on one day of a weekend in order to make up lost instructional time. (Education Code 37223)

A student shall be excused from a weekend class if the student's parent/guardian notifies the school in writing that such attendance would be in conflict with his/her religious beliefs. Such students shall be given priority for enrollment in any other available supplemental instruction offered at a time other than during the weekend.

(cf. 6141.2 - Recognition of Religious Beliefs and Customs)

A teacher shall not be assigned to work on a Saturday or Sunday if he/she objects in writing that the assignment would conflict with his/her religious beliefs or practices. In addition, a full-time teacher employed by the district prior to the implementation of weekend classes shall not be required, without his/her consent, to teach for more than 180 full days during a school year or for more than the number of full days that district school were maintained during the year preceding implementation of weekend classes, whichever is greater. (Education Code 44824)

(cf. 4113 – Assignment)

Unless the requirement is waived by the California Department of Education, the district shall provide at least one nutritionally adequate meal during the weekend session in accordance with Education Code 49550.

(cf. 3550 - Food Service/Child Nutrition Program) (cf. 3553 - Free and Reduced-Price Meals) (cf. 5030 - Student Wellness)

Legal Reference: see next page

WEEKEND/SATURDAY CLASSES (continued)

Legal Reference:

EDUCATION CODE

37223 Weekend classes

41601 Reports of average daily attendance

44824 Weekend classes, assignment of certificated employees

48070-48070.5 Promotion and retention, supplemental instruction

48205 Excused absence for personal reasons

48260 Truants, definition

49550 Meals for needy students

52060-52077 Local control and accountability plan

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Requesting a Summer School Meal Waiver and/or a Saturday School Meal Waiver, Nutrition Services Division Management Bulletin NSD-SNP-03-2013, February 2013

WEB SITES]

California Department of Education: http://www.cde.ca.gov

Policy adopted:

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

Georgetown, California

AGENDA ITEM:

17.3

Resolution #2017-09 for Temporary Cash Flow Loans

MEETING DATE:

May 18, 2017

FROM:

Mr. Jeremy Meyers, Superintendent

Mrs. Tricia Kowalski, Chief Business Official

RECOMMENDATION:

It is recommended that the Board of Trustees adopt Resolution #2017-09 for temporary transfer of funds for cash flow purposes from the El Dorado County Office

funds pool.

BACKGROUND:

Because of the current state budget crisis and lack of budget resolution by the state legislature, cash flow to the District has been impacted. As reported, the State of California may run out of cash within the next month, which would further impact the District's ability to meet its financial obligations.

The County Treasurer treats all El Dorado County school districts, community college and county office funds as one pool. Resolution #2017-09 would allow the District to borrow funds from this pool for cash flow purposes up to the limits included in the resolution, provided the funds are available.

Any loan would have to be repaid by June 30, 2018, with

interest at the pooled rate.

RESOLUTION OF GOVERNING BOARD OF BLACK OAK MINE UNIFIED SCHOOL DISTRICT TEMPORARY TRANSFER AGREEMENT

Resolution #2017-09

This Temporary Transfer Agreement (the "Agreement") is made and effective this 18 day of May, 2017, by and between the El Dorado County Superintendent of Schools and The El Dorado County Board of Education, (the "County") and Black Oak Mine Unified School (the "District").

WHEREAS, school districts and community colleges in our county are experiencing cash flow challenges as a result of apportionment deferrals and revised apportionment schedules included in Education Code (EC) Section 14041.5 and EC Sections 14041.6.

WHEREAS, Education Code section 42621 and 85221 provides that the County Superintendent of Schools of each county with the approval of the County Board of Education, may make temporary transfers to any school district/community college which does not have sufficient money to its credit to meet current operating expenses from the county school service fund, in such amounts and at such times as he/she deems necessary. Such transfers shall not exceed 85 percent of the amount of money accruing to the school district at the time of transfer. The amounts so transferred shall be repaid to the county school service fund prior to June 30 of the current year from any funds subsequently received by the school district or community college.

WHEREAS, Education Code section 42622 and 85222 allows the county superintendent of schools, with the approval of the county board of education, to make an apportionment to a school district from the county school service fund conditional upon the repayment to the fund during the next succeeding fiscal year of the amount apportioned to the district and shall, during the next succeeding fiscal year, transfer the amount of such apportionment from the general fund of the district to the county school service fund.

WHEREAS, taxes and the local control funding accrued to this district during the 2016-17 fiscal year was \$9,625,543; and

WHEREAS, it is necessary to provide funds for meeting obligations incurred for maintenance purposes by this district;

IT IS THEREFORE RESOLVED AND ORDERED pursuant to the provisions of Education Code section 42621, 42622, 85221 and 85222 as follows:

- 1) Find and determine that the Transfers are in the public interest and serve a valid public purpose.
- 2) The Treasurer of the County of El Dorado shall provide for temporary transfers from the County Office funds to the El Dorado County School Districts and the Lake Tahoe Community College.
- 3) Such transfer shall be accomplished by allowing district/college overall fund cash balance to go negative up to the 85% limit, as long as the County Office of Education has sufficient funds to cover this negative balance. Districts shall be charged interest based on negative cash balances. Interest charged shall be the pooled rate of interest earned on funds in the county treasurer.
- 4) \$8,007,165 is the maximum line of credit for the period from July 1 until June 30 not to exceed a total of 85% of taxes and state aid local control funds accruing to the district/community college. This amount

represents the total available temporary transfer approved by the governing board for the 2017-18 fiscal year.

- 5) Apportionments across fiscal years, as provided in Education Code Section 42622 and 85222 shall be made by transfer to cover negative balances in the General Fund. Districts shall be charged interest based on negative cash balances. Interest charged shall be the pooled rate of interest earned on funds in the El Dorado County Treasurer. Repayment for apportionments across fiscal years shall be made during the next succeeding fiscal year from the general fund of the district to the county school service fund.
- 6) A district needing to access County borrowing within these provisions, must first exhaust all inter-fund borrowing within the district, in accordance with the provisions of EC 42603.

PASSED AND ADOPTED by the Governing Board of the Black Oak Mine Unified School District

7) This resolution shall take effect immediately.

The Clerk/Secretary of this Board is directed to file a copy of this resolution with the County Superintendent of Schools, the County Auditor and Controller, and the County Treasurer-Tax Collector.

District, County of El Dorado, State of California, this 18th day of May, 2017

By the following vote:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
COUNTY OF EL DORADO)

I, ______, Clerk/Secretary of the Governing Board of the ______
District, County of El Dorado, State of California, do hereby certify that the foregoing is a true copy of a resolution adopted by said Board at a meeting thereof, at the time and by the vote therein stated, which original resolution is on file in the office of said Board.

Date

Clerk/Secretary of the Governing Board

AGENDA ITEM:

17.4

Resolution #2017-10 for Temporary Borrowing Between

Funds for 2017-18

MEETING DATE:

May 18, 2017

FROM:

Mr. Jeremy Meyers, Superintendent

Mrs. Tricia Kowalski, Chief Business Official

RECOMMENDATION:

It is recommended that the Board of Trustees adopt

Resolution #2017-10 for temporary borrowing between

district funds for cash flow purposes.

BACKGROUND:

As a result of budget challenges, short-term borrowing amongst funds is the most economical way to temporarily

meet obligations without costly external borrowing.

Education Code Section 42603 allows districts to engage in

internal borrowings between funds.

RESOLUTION #2017-10 Resolution on Temporary Borrowing Between Funds BLACK OAK MINE UNIFIED SCHOOL DISTRICT EL DORADO COUNTY, CALIFORNIA

RESOLUTION OF THE BLACK OAK MINE UNIFIED SCHOOL DISTRICT AUTHORIZING THE TEMPORARY TRANSFER OF FUNDS/

WHEREAS, the Board of Education of Black oak mine Unified School District determined there may be insufficient cash to meet current obligations; and

WHEREAS, Education Code 42603 allows the Board of Education of any school district to direct monies held in any fund or account to be temporarily transferred to another fund or account of the District for payment of obligations; and,

WHEREAS, the transfer shall be accounted for as temporary borrowing between funds or accounts and shall not be available for appropriation or be considered income to the borrowing fund.

NOW, THERFORE, BE IT RESOLVED that in accordance with Education Code Section 42603, monies may be transferred between funds of the district during the 2017-18 fiscal year for the payment of obligations and repaid in accordance with Education Code Section 42603

PASSED AND ADOPTED by the Board of Education of Black Oak Mine School District at its regular meeting held on May 18, 2017 by the following vote:

AYES:	
Noes:	
ABSENT:	
Abstain:	
Board Clerk	

AGENDA ITEM:

17.5

Ratification of Representatives to California Interscholastic

Federation Sac-Joaquin Section Leagues

MEETING DATE:

May 18, 2017

FROM:

Mr. Jeremy Meyers, Superintendent

RECOMMENDATION:

It is recommended that the Board of Trustees consider taking action to approve the ratification of Jeremy Meyers, Ron Morris and Keith Bush as representatives to CIF Sac-Joaquin Section Leagues for the

2017-18 school year.

BACKGROUND:

In accordance with CIF Constitution, article 2, section 25, each school district board will ratify to the appropriate CIF section office each year the appointment of individuals and alternates by name or by title who will be school representatives to the athletic league for the upcoming year.

2017-2018 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and RETURN TO THE CIF SECTION OFFICE (ADDRESSES ON REVERSE SIDE) no later than June 30, 2017. Black Oak Mine Unified School District/Governing Board at its May 18 (Name of school district/governing board) appointed the following individual(s) to serve for the 2017-2018 school year as the school's league representative: PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES NAME OF REPRESENTATIVE Jeremy Meyers ADDRESS 5101 Garden Valley Rd NAME OF SCHOOL Ren Morris NAME OF REPRESENTATIVE ADDRESS Same CITY PHONE NAME OF REPRESENTATIVE Keith Bush **ADDRESS** PHONE NAME OF SCHOOL POSITION NAME OF REPRESENTATIVE CITY **ADDRESS** FAX F-MAIL **PHONE** If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. NOTE: League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies. Superintendent's or Principal's Name Jeremy Meyers Signature

PLEASE MAIL OR FAX THIS FORM DIRECTLY TO THE <u>CIF SECTION OFFICE</u>.

SEE REVERSE SIDE FOR CIF SECTION OFFICE ADDRESSES.

Phone 530.333.8300

AGENDA ITEM:

17.6

Single Plan for Student Achievement

MEETING DATE:

May 18, 2017

FROM:

Mr. Jeremy Meyers, Superintendent

RECOMMENDATION:

It is recommended that the Board of Trustees consider taking action to approve the Single Plans for Student Achievement for the 2017-18 school year for Northside School, Otter Creek School, Georgetown School, Divide High School and Golden Sierra Junior Senior High

School.

BACKGROUND:

As specified in Board Policy 0420.1, Single Plan(s) for Student Achievement (SPSA) shall be reviewed and approved annually by

the Board of Trustees.

The Single Plans for Student Achievement are provided to Board members under separate cover. The SPSA are available for

viewing at the District Office.

AGENDA ITEM:

17.7

Comprehensive School Safety Plans

MEETING DATE:

May 18, 2017

FROM:

Mr. Jeremy Meyers, Superintendent

RECOMMENDATION:

It is recommended that the Board of Trustees approve the

Comprehensive School Safety Plans.

BACKGROUND:

An updated Comprehensive School Safety Plan (CSSP) has been developed for each school site and the district office as per Ed code

32280.

Each site has developed their own comprehensive plan and has included staff, parents and in some cases students in their planning

and approval of their site CSSP.

The El Dorado County Emergency Medical System and the El Dorado County Sheriff has been given an electronic read only copy of each school site's crisis response plans included in the overall CSSP. The electronic copy has been approved by the county EMS

staff.

Full copies of the Comprehensive School Safety Plans are available

for review at the District Office.

American River Charter School

AGENDA ITEM:

16.8

American River Charter School Classified Salary Schedule

and Job Description

MEETING DATE:

May 18, 2017

FROM:

Mr. Jeremy Meyers, Superintendent

Mrs. Shelly King, Personnel Services Coordinator

Mrs. Sally Dyck, Director ARCS

RECOMMENDATION:

It is recommended that the Board of Trustees consider

approving the classified salary schedule for the American

River Charter School and job description for

Office/Finance Manager.

BACKGROUND:

American River Charter School is requesting the approval

of the classified salary schedule due to the need for

additional clerical duties and technology support as well

as a job description for Office/Finance Manager.



American River Charter School

Georgetown, California 95634

530-333-8300

2017-18

Classified

	# of Workdays	Ŗ	Step 1	V)	Step 2	Ś	Step 3	(U)	Step 4	0,	Step 5	Step 6	Step 7
Office Clerk/Receptionist	181	₩	12.00	₩	13.00		\$ 14.00	₩	15.00	₩	15.00	\$15.00	\$15.00
Teacher Assistant/Tech. Aide	181	₩	14.00	₩	15.00		16.00	₩	17.00	₩	17.00	\$17.00	\$17.00
Office Manager	200	₩	15.00	₩	16.00		17.00	₩	17.00 \$ 18.00	₩	19.00	\$19.00	\$19.00
Accounting Assistant	200	₩	19.00	₩	20.00		21.00	₩	22.00	₩	23.00	\$23.00	\$23.00
Office/Finance Manager	200	•	\$19.00		\$20.00		\$21.00		\$22.00		\$23.00	\$24.00	\$25.00

Other assumptions:

Labor Day

Thanksgiving Day

Christmas Day

Washington's Day Lincoln's Day

Veteran's Day

Admission Day (Day afer Thanksgiving)

New Year's Day

Martin Luther King Day

Memorial Day

(In order to be paid for the holiday, the employee must be in paid status on the working day

Board Approved:

^{*\$6,000} annual cap on health and welfare benefits pro-rated to FTE
*The following legal holidays will be paid to permanent employees, pro-rated to FTE:

^{*}For sick leave information, please refer to American River Charter Personnel Policies immediately preceding or succeeding the legal holiday.)

under Article VIII Leaves, section A. Sick Leave.

American River Charter School

JOB TITLE: Office/Finance Manager

Job Purpose Statement: Works under the general direction of the ARCS Director, performs a variety of clerical and technical activities as may be required in the support of the American River Charter School including but not limited to accounting work requiring full professional competency for accounting records and oversight of budget. This position may supervise other clerical/secretarial classifications.

Job Description

- Makes independent decisions regarding office work flow, delegating and directing the work of others for the purpose
 of maximizing the efficiency of the work force and meeting operational requirements.
- Assists other personnel as may be required for the purpose of supporting them in the completion of their work
 activities (answering phones, responding to inquiries, creating work schedules, etc.).
- Represents ARCS director by serving on committees and attending meetings for the purpose of gathering and disseminating information.
- Composes, prepares, generates, and distributes various records, reports, schedules, and files for the purpose of
 conveying information and/or complying with state, federal, and/or program accounting requirements regarding
 ARCS office activities and/or procedures.
- Maintains various fiscal information files and records for the purpose of providing an up-to-date reference and audit trail for compliance.
- Handles funds and analyzes financial records for the purpose of maintaining accurate balances while complying with
 accounting practices which include the preparation and delivery of bank deposits as needed.
- Follows established procedures for the purpose of insuring receipt of goods or services and authorizing payment.
- Researches discrepancies of financial information and/or documentation (i.e. purchase orders, invoices, etc.) for the purpose of ensuring accuracy and adherence to procedures.
- Coordinates year-end close accounting activities to accurately close the financial records.

Job Requirements - Qualifications:

- **Experience:** Previous administrative and accounting or budgeting experience. Work in an educational setting is preferred.
- Education: Education at a level to demonstrate the ability to perform the duties and responsibilities as described.
- Skills, Knowledge and/or Abilities:

Skills to use computers and accounting applications, maintain records and apply basic accounting practices in a multioperational program; track and monitor deadlines; assemble and analyze data to make appropriate recommendations; communicate effectively with ARCS Director, staff, parents, students and the general public; effectively supervise others; follow written and oral instructions; make independent decisions on matters involving established policies and procedures; exercise tact, diplomacy, and sensitivity to individual concerns; learn and apply pertinent policies, laws, rules and regulations, and maintain cooperative work relationships.

Knowledge of modern office procedures and practices, legal concepts and procedures; applicable sections of California Education Code, Charter law, and other related laws and procedures relating to education; proper English usage including grammar, spelling and punctuation; statistical and record keeping methods; functions and procedures of the American River Charter School and Black Oak Mine Unified School district as they apply to the Charter.

Ability to sit for prolonged periods of time; work independently, understand and carry out oral and written instructions, interpret policies, procedures, and regulations; maintain confidentiality; work as part of a team with frequent interruptions and changing priorities; work occasionally during evening hours to attend various meetings and events.

Licenses, Certifications, Bonding, and/or Testing Required:

High school diploma or equivalent

Keyboard at a rate necessary to satisfactorily perform the assigned duties.

First Aide/CPR certification

TB test clearance

Criminal Justice Fingerprint clearance

Office/finance manager job description approved by BOMUSD board ______approved by ARCS council 5/3/17

MINUTES OF A REGULAR MEETING OF THE BLACK OAK MINE UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES April 20, 2017

CALL TO ORDER 17.9

The Regular Meeting of the Board of Trustees was called to order by President Burch at 5:30 P.M. at 6540 Wentworth Springs Road, Georgetown.

Present: Jeff Burch, Darcy Knight, Joe Scroggins, Bill Drescher, Ronnie Ebitson and Jeremy Meyers, Superintendent

CLOSED SESSION COMMENTS CLOSED SESSION

After announcing the topics in Open Session, the Board met in Closed Session and discussed:

- 3.1 Confidential Student Matter-Interdistrict Appeal Hearing Students #003-17 & 004-17
- 3.2 Confidential Student Matter-Interdistrict Appeal Hearing Students #005-17 & 006-17
- 3.3 Confidential Student Matter-Interdistrict Appeal Hearing Students #007-17
- 3.4 Confidential Student Matter-Interdistrict Appeal Hearing Students #008-17
- 3.5 Confidential Student Matter-Expulsion Student #2-17
- 3.6 Personnel Matter-Letter of Resignation/Retirement, ARCS Instructional Aide & GSJSHS Workability Clerk.
- 3.7 Personnel Matter-Letter of Resignation/Retirement, ARCS Teacher
- 3.8 Personnel Matter-Letter of Resignation, Special Education Teacher
- 3.9 Public Employment-Northside School Instructional Aide
- 3.10 Conferenced with Labor Negotiators, Mr. Jeremy Meyers Superintendent, Mrs. Shelly King, Personnel Services Coordinator, Regarding Labor Negotiations with the Black Oak Mine Teachers Association and the California School Employees Association, Gold Chain Chapter #660, Administration, Classified Management, and Confidential Employee.
- 3.11 Public Employee Performance Evaluation Superintendent

The Open Session of the Board reconvened at 7:10 P.M.

Present: Board members, Members of the audience (including staff/community)

OPEN SESSION

DISCLOSURE OF ACTION
TAKEN, IF ANY, IN CLOSED
SESSION

3.1 It was moved by Mrs. Knight, seconded by Mr. Ebitson to uphold the Interdistrict Transfer denial for Student #003-17 & #004-17.

Vote 3-1 Drescher absent at this time. Burch Y Knight Y Scroggins N Ebitson Y 3.2 It was moved by Mr. Ebitson, seconded by Mr. Drescher to uphold the Interdistrict Transfer denial for Student #005-17 & #006-17.

Vote 4-1 Burch Y Knight Y Scroggins N Drescher Y Ebitson Y

3.3 It was moved by Mrs. Knight, seconded by Mr. Scroggins to uphold the Interdistrict Transfer denial for Student #007-17.

Vote 4-0 Drescher abstained Burch Y Knight Y Scroggins Y Ebitson Y

3.4 It was moved by Mr. Scroggins, seconded by Mrs. Knight to uphold the Interdistrict Transfer denial for Student #008-17.

Vote 3-2 Burch Y Knight Y Scroggins Y Drescher N Ebitson N

3.5 It was moved by Mrs. Knight, seconded by Mr. Ebitson and carried unanimously to approve the Expulsion for student #2-17.vote 5-0

Vote 5-0 Burch Y Knight Y Scroggins Y Drescher Y Ebitson Y

3.6 It was moved by Mr. Scroggins, seconded by Mrs. Knight and carried unanimously to accept the letters of resignation/retirement.

Vote 5-0 Burch Y Knight Y Scroggins Y Drescher Y Ebitson Y

3.7 It was moved by Mr. Scroggins, seconded by Mr. Drescher and carried unanimously to accept the letter of resignation/retirement.

Vote 5-0 Burch Y Knight Y Scroggins Y Drescher Y Ebitson Y

3.8 It was moved by Mr. Scroggins, seconded by Mr. Ebitson and carried unanimously to accept the letter of resignation.

Vote 5-0 Burch Y Knight Y Scroggins Y Drescher Y Ebitson Y

3.9 It was moved by Mr. Scroggins, seconded by Mr. Ebitson and carried unanimously to employ the Instructional Aide at Northside School.

Vote 5-0 Burch Y Knight Y Scroggins Y Drescher Y Ebitson Y

3.10 Negotiations-will go back into closed session after consent

3.11 Superintendent Evaluation-will go back into closed session after consent

PLEDGE OF ALLEGIANCE

The pledge was led by Mrs. Darcy Knight

ADOPTION OF THE AGENDA ACTION M-17-27

It was moved by Mrs. Knight, seconded by Mr. Ebitson and carried unanimously to adopt the agenda.

Eagle Scout, Coy Collins was recognized for his Scout Project-Nature Area Amphitheater.

Vote 5-0 Burch Y Knight Y Scroggins Y Drescher Y Ebitson Y

Removed item 8.0 Board Recognitions and adopted the amended agenda.

EXCELLENCE IN EDUCATION

COMMUNICATIONS Written Communications **Oral Communications**

none none

Mr. Meyers gave a report.

Kealey Widmann, Student Rep., gave a report on activities happening at the sites. STUDENT REPORT

BOMTA was absent. B.O.M.T.A. REPORT

C.S.E.A. REPORT CSEA Rep., Diana Stuteville gave a report to the Board of Trustees. Mr. Koontz gave a report to the Board of Trustees. **FMOTC REPORT** Mrs. Kowalski gave a report to the Board of Trustees.

CBO REPORT Site Administrators, Wendy Westsmith and Sally Dyck gave site reports to the Board of ADMINISTRATORS REPORT

Trustees.

SUPERINTENDENT'S REPORT **INFORMATION & DISCUSSION**

District Priorities (One Time Expenditure Plan)

Mr. Meyers asked that this item come back in June and the Board agreed

Drug Free Communities Support Program (Drug Free Divide)

Per Board request, Mr. Jeremy Meyers provided the Board with a look at a possible one time expenditure plan for advancements in instructional materials and technology for all sites in the district.

Lucy Oliveira, Carolyn Barla and Kim Taylor reported to the Board of Trustees on the amazing activities happening with Drug Free Divide and our students.

CSBA Board Policy Updates

The Board of Trustees will review the updated/revised Board Policies.

Williams Complaint Policy **Quarterly Report**

As required by Education Code 35186, the quarterly report of complaints received pursuant to the Williams Uniform Complaint Procedures is provided for information to the Board of Trustees.

NEW BUSINESS

7-10 English Language Arts Material

ACTION M-17-28

Special Board Meeting Minutes

ACTION M-17-29 Knight absent Drescher abstained **CONSENT AGENDA** ACTION M-17-30

It was moved by Mr. Ebitson, seconded by Mr. Drescher, and carried unanimously to adopt the 7-10 English Language Arts Materials Three year plan as recommended by the Curriculum Council and District Leadership Team.

Vote: 5 to 0 Knight Y Scroggins Y Burch Y Drescher Y Ebitson Y

It was moved by Mr. Scroggins, seconded by Mr. Ebitson, to approve the minutes for the Special Board Meeting on April 6, 2017.

Vote 3-1-1 Burch Y Knight A Scroggins Y Drescher A Ebitson Y

It was moved by Mrs. Knight, seconded by Mr. Scroggins, and carried unanimously to approve the consent agenda.

Vote 5-0 Burch Y Knight Y Scroggins Y Drescher Y Ebitson Y

Health Specialist Revised Job Description and Salary Schedule Approved the revised Health Specialist Job Description and Salary Schedule

Approved the minutes from the Regular Board Meeting on March 9, 2017 **Board Meeting Minutes**

Purchase Orders, Warrants, Bids and Quotes

Approved the Purchase orders, warrants, bids and quotes for the 2016-17 fiscal year Batch Numbers 7063-7070 dated March 9 to 29, 2017 for General Fund, Charter School Fund, Cafeteria Fund, Building Fund, and School Facilities Fund for a total of \$257,414.12.

Approved the overnight Field Trips. Field Trips

Accepted the gifts donated to Black Oak Mine Unified School District. Gifts

3

Accepted the gifts donated to Rhonda Phillips Scholarship Fund. Gifts-Rhonda Phillips Scholarship Fund The Board reported REPORTS OF THE BOARD Special Meeting, Thursday, May 11, 2016 at ARCS @ 6:00 P.M. **FUTURE MEETINGS** Regular Meeting, Thursday, May 18, 2016 at the District Office @ 7:00 P.M. The Board returned to closed session until 9:30 P.M. **CLOSED SESSION** <u>ADJOURNMENT</u> The meeting was adjourned at 8:42 P.M. Respectfully submitted, Jeff Burch Date Jeremy Meyers President of the Board Secretary of the Board

AGENDA ITEM: 17.10

Memorandum of Understanding Between Black Oak Mine Unified

School District and Gold Trail Union School District

MEETING DATE:

May 18, 2017

FROM:

Mr. Jeremy Meyers, Superintendent

RECOMMENDATION:

It is recommended that the Board of Trustees approve the

Memorandum of Understanding (MOU) between Black Oak Mine Unified School District (BOMUSD) and Gold Trail Union School

District (GTUSD).

BACKGROUND:

With the passage of AB 114, it is clear that local educational agencies are now solely responsible for ensuring students with disabilities receive special education and related services including some services previously arranged for or provided by county

mental health agencies.

This MOU between BOMUSD and GTUSD will provide a Mental Health Therapist for both districts to share. The Mental Health Therapist will provide Educationally Related Mental Health Services

to the students in both districts.



MEMORANDUM OF UNDERSTANDING BETWEEN BLACK OAK MINE UNIFIED SCHOOL DISTRICT AND GOLD TRAIL UNION SCHOOL DISTRICT 2017-18

This Memorandum of Understanding ("MOU") is for the 2017-18 school year, by and between Black Oak Mine Unified School District, hereinafter referred to as "BOMUSD" and Gold Trail Union School District, hereinafter referred to as "GTUSD".

RECITALS

Whereas, on June 30, 2011, Assembly Bill 114 was signed into law, which ended the state mandate on county mental health agencies to provide mental health services to students with disabilities.

Whereas, with the passage of AB 114, it is clear that local educational agencies are now solely responsible for ensuring students with disabilities receive special education and related services, including some services previously arranged for or provided by county mental health agencies.

Whereas, BOMUSD and GTUSD foresee the need to utilize the services of a Mental Health Therapist to provide a full range of educationally related mental health services to children in grades TK-12, including assessment, development of individual treatment plans and individual, group and family counseling.

Whereas, neither BOMUSD nor GTUSD require the services of a Mental Health Therapist on a full-time basis.

Whereas, BOMUSD and GTUSD intend to fund either all, or a majority of their shared portion of services with their allocation of Educationally Related Mental Health Services ("ERMHS") Grant.

Whereas, BOMUSD and GTUSD desire to share the services of a full-time Mental Health Therapist by having BOMUSD employ a Mental Health Therapist with GTUSD utilizing part of his/her time.

NOW, THEREFORE, IN CONSIDERATION of the mutual acts and promises of the parties, BOMUSD and GTUSD, covenant and agree as follows:

MENTAL HEALTH THERAPIST

The term "Mental Health Therapist" as used herein, shall mean a Licensed Marriage and Family Therapist or a Licensed Clinical Social Worker. This position may not be included in assignment



monitoring conducted by county offices of education and the California Commission on Teacher Credentialing. BOMUSD and GTUSD will ensure that employees in this position possess required licensure or training as established in state law.

2. EMPLOYMENT

BOMUSD shall employ, engage, and hire (with input from GTUSD) an employee as a Mental Health Therapist. It is understood and agreed that Mental Health Therapist is at all times relevant herein, including determining status for workers' compensation claims, an ERMHS Grant funded employee of BOMUSD. BOMUSD will at all relevant times secure the payment of workers' compensation for the Mental Health Therapist. This is intended to constitute an agreement under Labor Code section 3602(d) for BOMUSD to secure payment of workers compensation on behalf of both parties.

It is further understood and agreed that BOMUSD Mental Health Therapist shall simultaneously serve as the GTUSD Mental Health Therapist during the term of this MOU.

3. DUTIES AND RESPONSIBILITIES

It is understood and agreed that the Mental Health Therapist shall perform such duties as set forth in the attached BOMUSD Mental Health Therapist job description, which are hereby incorporated and made a part of this Agreement as if fully set forth herein and marked as Exhibit A, and shall otherwise perform such duties as customarily performed by one holding such position.

4. TERMS AND CONDITIONS OF MENTAL HEALTH EMPLOYMENT

Nothing contained herein shall be interpreted as prohibiting or otherwise limiting mutual goal setting, joint planning or other collaborative efforts of any kind which, are hereby encouraged, by and between the Mental Health Therapist and the GTUSD Governing Board.

Supervision: It is understood and agreed that the Mental Health Therapist shall be under the general supervision, orders, advice, and direction of BOMUSD. However, it is further understood and agreed that at such times Mental Health Therapist is performing services for GTUSD at the direction of BOMUSD, Mental Health Therapist shall be subject to GTUSD supervision, orders, and advice.

Evaluation: Mental Health Therapist shall be evaluated by BOMUSD subject to input by GTUSD.

Compensation: Any and all payment to Mental Health Therapist shall be the responsibility of BOMUSD, who shall determine the Mental Health Therapist's level of compensation, including benefits.

Continuation of Employment: Subject to consultation with GTUSD, BOMUSD shall have full and exclusive authority to determine whether and to what extent Mental Health Therapist shall continue in the employment of BOMUSD.



Dates and Time Performing Service: It is understood and agreed that Mental Health Therapist shall perform such services at such time and in such manner for BOMUSD and GTUSD agree upon up to one hundred eighty-one (181) days for both districts.

It is further understood and agreed that Mental Health Therapist shall perform such services at BOMUSD for one hundred-nine (109) days and at GTUSD for seventy-two (72) days.

Hours and Change of Assignment: Mental Health Therapist's hours and assignments may be adjusted or changed by GTUSD in accordance with the following terms and conditions:

- o Mental Health Therapist's hours shall be aligned with school hours.
- IEPs and student study team meetings shall be taken into consideration when setting hours

While this MOU is in effect for the Mental Health Therapist position, any employee filling this position shall be a member of the BOMUSD Confidential Employee Group, with the filling of this position completely subject to ERMHS Grant funding. This employee shall have one hundred eighty-one (181) contract days and be eligible for Masters or Doctors degree stipends as stated on the attached BOMUSD Mental Health Therapist Salary Schedule.

5. REIMBURSEMENT

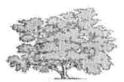
GTUSD shall reimburse BOMUSD for Mental Health Therapist services in an amount and in a manner as follows:

- Seventy-two (72) days of service based on the attached BOMUSD School District Mental Health Therapist Salary Schedule (Exhibit B) rate, at the appropriate placement, plus prorated statutory and health and welfare benefits.
- BOMUSD shall bill GTUSD on a per annum basis, in two (2) equal installments, one in November and one in May of the school year of service. (See Exhibit C for payment information.)

If during the year any changes are made to the Mental Health Therapist Salary Schedule or benefits the daily rate calculation will be updated with the current information and differences will be included on the next billing. Final billing will be for actual days served at the end of the school year and will be based on the final board approved 2016-17 Mental Health Therapist Salary Schedule.

6. SICK DAYS AND OTHER ABSENCES

It is understood and agreed that if Mental Health Therapist is sick or otherwise absent for any reason on days she/he is assigned to GTUSD, such days shall be chargeable to GTUSD. Notwithstanding anything contained herein to the contrary, if other days are available for



exchange for said days of absence, then GTUSD and Mental Health Therapist may agree to another schedule.

7. TRANSPORTATION AND OUT-OF-POCKET EXPENSES

Reimbursement for any transportation or out-of-pocket expenses to which Mental Health Therapist is entitled, relative to GTUSD shall be the responsibility of GTUSD. Authorization to make such claims (i.e., purchase orders, mileage reimbursement requests) shall be made through GTUSD District Office and reimbursement is contingent on receiving prior written approval from GTUSD's Superintendent or Superintendent's designee.

8. SUBSTITUTE OR TEMPORARY EMPLOYEE

If Mental Health Therapist is absent for any reason requiring a substitute for any period of time, BOMUSD shall be responsible for finding and hiring a replacement at such rate and upon such terms as mutually determined by BOMUSD and GTUSD.

9. DURATION

This Agreement is for a period of one (1) year, beginning July 1, 2016 and ending June 30, 2017.

10. MODIFICATION OR EXTENSION

No modification or extension of this Agreement shall be valid unless it is in writing.

11. INDEMNIFICATION

A. Black Oak Mine

BOMUSD agrees to indemnify and hold harmless GTUSD, its Board, its Board members, and its officers from any action in law or equity or in any administrative proceeding for the actions or lack of action of any of the employees of BOMUSD, including the Mental Health Therapist, which acts or lack of action are for or on behalf of BOMSUD. BOMUSD agrees to maintain all of its current insurance coverage, and that its insurance coverage shall be called on first should any such action, proceeding, or any claim be made against GTUSD, its Board, its Board Members, its officers, and its employees for their actions or inaction done on behalf of BOMUSD.

B. Gold Trail

GTUSD agrees to indemnify and hold harmless the BOMUSD, its Board, it Board members, and its officers from any action in law or equity or in any administrative proceeding for the actions or lack of action of any of the employees of GTUSD, including the Mental Health Therapist, which acts or lack of action are for or on behalf of GTUSD. GTUSD agrees to maintain all of its current insurance coverage, and that its insurance coverage shall be called on first should any such action, proceeding, or any claim be made against BOMUSD, its Board, its Board Members, its officers, and its employees for their actions or inaction done on behalf of GTUSD.



12. TERMINATION

This Agreement may be terminated by either party upon written notification of the other party by February 1, 2017.

GOLD TRAIL UNION SCHOOL DISTRICT	BLACK OAK MINE UNIFIED SCHOOL DISTRICT
Joe Murchison, Superintendent	Jeremy Meyers, Superintendent
Date:	Date:

EXHIBIT C

Total Cost	I Utal COSt	69,271 \$ 17,443 \$ 10,207 \$ 96,921	72 \$ 38,554.21	\$ 58,366.79		
		\$	\$	\$	C D0	
Health &	Welfare	10,207	72	109	181	
I	>	\$				
Variable	Benefits	17,443	Gold Trail	BOMUSD	Total Days	
% ⊗		₩.	O		Ĕ	
ريدادي	Saidiy	69,271				
		\$				
		Mental Health Therapist				

AGENDA ITEM: 17.11

Purchase Orders, Warrants, Bids and Quotes

MEETING DATE:

May 18, 2017

FROM:

Mr. Jeremy Meyers, Superintendent

RECOMMENDATION:

It is recommended that 2016-17 fiscal year Batch numbers 7071-7079 dated April 7 to April 26, 2017, for General Fund, Charter School Fund, Cafeteria Fund, Building Fund, and School Facilities

Fund, for a total of \$507,225.73 be approved.

BACKGROUND:

Copies of Warrants which are provided under separate cover for

Board of Trustees approvals includes the following:

Fund Name and Number	Amount
General Fund 01	475,202.63
Charter School Fund 09	13,843.02
Cafeteria Fund 13	17,820.84
Fund 75	359.24
Total	507,225.73

100

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AGENDA ITEM:

17.12 Gifts

MEETING DATE:

May 18, 2017

FROM:

Mr. Jeremy Meyers, Superintendent

RECOMMENDATION:

It is recommended that the gift(s) donated be accepted.

BACKGROUND:

The following gift(s) were donated to the District:

1) Divide Recreation Association donated \$1,000.00 to be used for

the Kindergarten Garden at Georgetown School.

Pursuant to District practice, the Board of Trustees may accept on behalf of and for the District, any bequest, gift of money, or gift of property that is presented to the District. The donor may request that the donation be used for a specific program or at a specific school site. A letter of appreciation will be sent to the donor(s).

6540 Wentworth Springs Road Georgetown, CA 95634 (530) 333-8300 Fax: (530) 333-8303

Website: bomusd.org

Request for Board Acceptance of Gift

	The state of the s		
To:	Jeremy Meyers, Superintendent		
From:	Wendy Westsmith, Principal		
Re:	Request for Board Acceptance of Gift		
Date:	April 25, 2017		
Description of Gift:	Check donations		
e y			
Donor Estimated Value:	\$ 1,000.00		
Donated By:	Divide Recreation Association		
Mailing Address:	P.O. Box 154 Georgetown, CA 95634		
Donor Requests Gift To Be Used At/For:	Donation is for Kindergarten Garden		

AGENDA ITEM:

17.13 Gifts-Rhonda Phillips Scholarship Fund

MEETING DATE:

May 18, 2017

FROM:

Mr. Jeremy Meyers, Superintendent

RECOMMENDATION:

It is recommended that the Board of Trustees consider taking action to approve the gifts donated to the Rhonda Phillips

Scholarship Fund.

BACKGROUND:

The following gifts were donated to the District for the Rhonda

Phillips Scholarship Fund:

Stephen Meadows

\$25.00

Theresa Allen

\$50.00

Pursuant to District practice, the Board of Trustees may accept on behalf of and for the District, any bequest, gift of money, or gift of property that is presented to the District. A GoFundMe account has been set up for donors to go online and donate to the Rhonda Phillips Scholarship Fund. A letter of appreciation will be sent to

the donor(s).

AGENDA ITEM:

17.14 Field Trip

MEETING DATE:

May 18, 2017

FROM:

Mr. Jeremy Meyers, Superintendent

RECOMMENDATION:

It is recommended that the Board of Trustees consider approving

the overnight field trip(s).

BACKGROUND:

Field trip request forms for trips over 200 miles radius one way or overnight are due to the district office 45 days prior to requested departure. These trips are required to have board approval.

The Board of Trustees will consider the following trip(s):

Golden Sierra Junior Senior High School is requesting an overnight

field trip to Wench Creek Campground for the Watershed

Education Summit 20th Anniversary from September 27-30, 2017.

BLACK OAK MINE UNIFIED SCHOOL DISTRICT FIELD TRIP REQUEST FORM

FOR LOCAL TRIPS, FORMS ARE DUE TO SCHOOL OFFICE AT LEAST 20 DAYS PRIOR TO DEPARTURE. FORMS FOR TRIPS OVER A 200 MILE RADIUS ONE WAY OR OVERNIGHTARE DUE 45 DAYS PRIOR TO REQUESTED DEPARTURE. (Exceptions are made for league changes in athletic schedules and playoffs.)

Date leaving: 9/27/17 Destination	: WES 20th Anniversory (wench Cra
Date returning: 9/30/17 Est. time of	return: 1:00pm
School: Golden Sierra Dept.: Science	
Trip Supervisor: Larry Bryan + # of Students: 20 # of	Staff:# of Chaperones:
Place of Departure Golden Sterra	
Mode of Transportation: Walking School Bus School Van Total Estimated Cost of Trip: Fu	Public Transportation Private vehicles \(\times \)
FOR TRIPS OTHER THAN EXT Educational purpose of trip and relationship to class or group curricul Altend the 20th Anniversity at WFS Julity data for the Forest Service.	um: sand gather water
Lead up activities, trip activities, and follow up activities: 20 years in WES.	s of Golden Sievra parturpating
FOR TRIPS USING SCHO Itinerary (Please include all stops, approximate times of stops and phonarranged.) If unanticipated stops are needed, i.e. student sickness, rest itinerary. SCHOOL BUSES ARE ALLOWED TO STOP ONLY AT DITINERARY.	ne number of destination if bus parking needs to be stops, etc., bus driver has the authority to change the
The state of the s	OMETER READING (MILEAGE)
Driver: Van# Bus #	Ending
Leave A.M. P.M. Leave A.M. P.M.	Beginning
Return A.M. P.M. Return A.M. P.M.	Total Miles
Total Hours Total Hours	
BILLING:	Total Wages \$
Hours O.T. Miles	Total Mileage \$
Rate @ \$ Rate @ \$	TOTAL CHARGES \$
Total \$ \$	Date Approved Denied
Transportation Department Signature:	DateApproved Denied
Requested by: Larry Bryant	Byn Date: 4/21/17
Principal/Site Administrator Signature: Superintendent's Signature:	Date //// Approved Denied Denied
Date of Board Action (for overnight trips or over 200 mile radius one way):	Approved Denied
Reason for Denial:	